Dear Foster Parent,

The Children's Division is continually striving to improve the quality of services to the children in its care. One way to ensure that the needs of foster children are being met is to have a foster family profile readily available for use when making crucial placement matching decisions. The foster family profile will be an integral part in making placement decisions for children and foster parents.

We are requesting that each foster home fill out the enclosed form and return it to your local county office. Your foster family profile will be placed in your Resource Provider file. The foster family profile will be utilized by Children’s Division and Family Support Team members when making placement decisions to ensure that placement decisions are made in the best interest of the children and foster parents.

Please complete and return the enclosed form to your local county office within ten days from the receipt of this letter. If you have any questions, please do not hesitate to call me at the above number. We appreciate your assistance in this matter and look forward to continuing our partnership in providing quality services to the children and families we serve.

Sincerely,

Circuit Manager/Metropolitan Regional Director