

## DIRECTIONS

The new FACES transaction is accessed from the General Functions Menu in FACES. The link is labeled “[SB577](#)” under “**Other**” as shown below:

Missouri Department of Social Services Children's Division FACES	
Functional Area: General Functions	
<b>Worker</b> <a href="#">Office Worker Association</a> <a href="#">Worker</a> <a href="#">Worker Alert</a> <a href="#">Worker Assignment Rotation Availability</a> <a href="#">Worker Schedule</a>	<b>General</b> <a href="#">Call/Case Prior History Search</a> <a href="#">Immediate Deletion of Record</a> <a href="#">List of Records to be Deleted</a> <a href="#">Online Reports</a>
<b>County/Office</b> <a href="#">County/Office Coverage</a> <a href="#">Office Detail</a> <a href="#">County Office Worker List</a>	<b>Other</b> <a href="#">FACES Home Page</a> <a href="#">SB577</a>
* Denotes Required Field	

The **Health Care for Former Foster Care Youth** screen provides the ability to search by DCN or by Name and DOB.

**DCN Search:** Click “DCN Search” and enter the DCN number in the box below. Click the **Search** button to display the Individual Information.

**Name Search :** Click “Name Search” and enter Last Name, First Name and Date of Birth. Click the **Search** button to display the Individual Information.

Missouri Department of Social Services Children's Division Health Care for Former Foster Care Youth	
Links: <a href="#">FACES Home Page</a> <a href="#">General Functions Home Page</a>	
Select Search Type (Please Select One): <input checked="" type="checkbox"/> DCN Search <input type="checkbox"/> Name Search	
<input checked="" type="checkbox"/> DCN: <input style="width: 100px;" type="text"/>	
<input type="button" value="Search"/>	

Missouri Department of Social Services Children's Division Health Care for Former Foster Care Youth	
Links: <a href="#">FACES Home Page</a> <a href="#">General Functions Home Page</a>	
Select Search Type (Please Select One): <input type="checkbox"/> DCN Search <input checked="" type="checkbox"/> Name Search	
<input checked="" type="checkbox"/> Last Name: <input style="width: 100px;" type="text"/> <input checked="" type="checkbox"/> First Name: <input style="width: 100px;" type="text"/> <input type="checkbox"/> Middle Name: <input style="width: 100px;" type="text"/> <input type="checkbox"/> Suffix: <input style="width: 100px;" type="text"/>	
<input checked="" type="checkbox"/> Date/Year of Birth: <input style="width: 30px;" type="text"/> / <input style="width: 30px;" type="text"/> / <input style="width: 30px;" type="text"/>	
<input type="button" value="Search"/>	

**Note:** If the Name Search produces more than one possible match, a list of possible matches will be displayed for you to select from. By clicking the DCN link of the selected row, the Individual Information related to that DCN will display.

The Individual Information first displays DCN, name, date of birth, Health Care code, and MO HealthNet begin and end dates. These fields are not updateable, as depicted below by the grayed out fields. The fields beneath, including Address Line 1, Address Line 2, City, State, Zip , Country and County are available for update. Address information for the individual can be updated by clicking the **Update** button. Address line 1, city, state, zip, country and county are required fields. State and Country fields default as shown below, but may be modified as needed.

Individual Information	
DCN:	<input type="text"/>
First Name:	<input type="text"/>
Middle Name:	<input type="text"/>
Last Name:	<input type="text"/>
Suffix:	<input type="text"/>
Date of Birth:	<input type="text"/> / <input type="text"/> / <input type="text"/>
Health Care Code:	<input type="text" value="LSM - Individual eligible for Mo HealthNet under SB577"/>
Mo HealthNet Begin Date:	<input type="text"/> / <input type="text"/> / <input type="text"/>
Mo HealthNet End Date:	<input type="text"/> / <input type="text"/> / <input type="text"/>
Address Line 1:	<input type="text"/>
Address Line 2:	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text" value="Missouri"/>
Zip:	<input type="text"/> - <input type="text"/>
Country:	<input type="text" value="United States of America"/>
County:	<input type="text" value="Barry"/>
<input type="button" value="Update"/>	
<input type="button" value="New Search"/>	

The **Health Care Codes** include the following:

- TXIX – Individual receiving Mo HealthNet through an FSD program
- LS8 – Individual receiving Mo HealthNet in addition to Chaffee services
- LSM – Individual eligible for Mo HealthNet under SB577