

## DEPARTMENT OF SOCIAL SERVICES

## CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

October 26, 2007

**What's Inside:**

Discontinued use of Agreement for Relative / Kinship Care (CS-45a)

MEMORANDUM

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND CHILDREN'S DIVISION STAFF

FROM: PAULA NEESE, DIRECTOR

SUBJECT: DELETION AND DISCONTINUED USE OF AGREEMENT FOR FAMILY ARRANGED / KINSHIP CARE (CS-45a)

## DISCUSSION:

The purpose of this memorandum is to inform staff that the Agreement for Family Arranged/Kinship Care (CS-45a) is obsolete. This form was introduced in [CD07-36](#) with the Foster Home Licensing Rules. All copies of this form should be destroyed and it will no longer be available on E-Forms. Staff will continue to use the Foster/Adopt Home Assessment (CS-42) and the Resource Home and Safety Checklist (CS-45).

Child Welfare Manual changes will be forthcoming.

**NECESSARY ACTION:**

1. Review this memorandum with all Children's Division staff.
2. Destroy all versions of the Family Arranged/Kinship Care (CS-45a).
3. All questions should be cleared through normal supervisory channels and directed to:

**PDS CONTACT:**

Venice Wood  
 (573)522-5060  
[Venice.P.Wood@dss.mo.gov](mailto:Venice.P.Wood@dss.mo.gov)

**PROGRAM MANAGER:**

Melody Yancey  
 (573)526-8040  
[Melody.Yancey@dss.mo.gov](mailto:Melody.Yancey@dss.mo.gov)

**CHILD WELFARE MANUAL REVISIONS:**

Forthcoming

**FORMS AND INSTRUCTIONS:**

N/A

**REFERENCE DOCUMENTS and RESOURCES:**

N/A

**RELATED STATUTE:**

N/A

**ADMINISTRATIVE RULE:**

N/A

**COUNCIL ON ACCREDITATION (COA) STANDARDS:**

N/A

**PROGRAM IMPROVEMENT PLAN (PIP):**

N/A

**SACWIS REQUIREMENTS:**

N/A