

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

October 16, 2008

What's Inside:

- CQI Newsletter, In Focus

MEMORANDUM

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND ALL CHILDREN'S DIVISION STAFF

FROM: JAMES C. HARRISON, ACTING DIRECTOR

SUBJECT: QUARTERLY CQI NEWSLETTER, [IN FOCUS](#)

DISCUSSION:

Attached please find the quarterly Continuous Quality Improvement newsletter, *In Focus*. This quarter's newsletter focuses on establishing appropriate permanency goals in addition to timely permanency planning team meetings (PPRT) and the importance of correct documentation in FACES. The newsletter also contains CQI successes and highlights the DSS and State Employee of the Month.

If you have any information or success stories you would like to have shared in next quarter's newsletter, please contact Meliny Staysa, Quality Assurance Unit Manager, through Microsoft Outlook or by phone at (573)751-4832 or your regional Quality Assurance Specialist. Thank you for your ongoing commitment to the children and families served by the division.

Necessary Action:

1. Review this memorandum with all Children's Division Staff.
2. Review the In Focus newsletter during CQI Meetings.
3. All questions should be cleared through normal supervisory channels.

JH/MS

[attachment](#)