

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

August 21, 2009

MEMORANDUM

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND CHILDREN'S DIVISION STAFF

FROM: PAULA NEESE, DIRECTOR

SUBJECT: CA/N TIMESAVER RECOMMENDATION RESPONSE CHART.

DISCUSSION:

The purpose of this memorandum is to notify staff that a CA/N Timesaver Recommendation Response Chart has been placed on the [CD Intranet-Programs-Child Abuse/Neglect Intake](#). This chart presents a detailed response to recommendations made by field personnel some time ago, which presented an effort to improve and streamline the CA/N Intake process.

The chart is broken into categories that cover recommendations related to the various types of reports and referrals, changes to Missouri statutes, CANHU, OHI, child welfare manual policy and administration. The response chart itemizes the recommendation, resolution status, explains the involvement of Division personnel, and describes how the recommendation was, or will be, resolved.

NECESSARY ACTIONS:

1. Please review this memorandum with all Children's Division Staff.
2. All questions should be cleared through normal supervisory channels and directed to:

PDS CONTACT:
 Scott B. Montgomery, PDS
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DEPUTY DIRECTOR
 Melody Yancey
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CHILD WELFARE MANUAL REVISIONS:

N/A
FORMS AND INSTRUCTIONS N/A
REFERENCE DOCUMENTS AND RESOURCES N/A
RELATED STATUTE: N/A
ADMINISTRATIVE RULE N/A
COUNCIL ON ACCREDITATION (COA) STANDARDS N/A
CHILD AND FAMILY SERVICES REVIEW (CFSR) N/A
PROTECTIVE FACTORS Parental Resilience-N/A Social Connections-N/A Knowledge of Parenting and Child Development-N/A Concrete Support in Times of Need-N/A Social and Emotional Competence of Children-N/A
FACES REQUIREMENTS N/A