

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

May 20, 2011

<p><u>What's Inside:</u> Child Care and Missouri Work Assistance</p>

M E M O R A N D U M

TO: ALL REGIONAL AND COUNTY CD AND FSD STAFF

FROM: CANDACE A. SHIVELY, DIRECTOR
CHILDREN'S DIVISION
ALYSON F. CAMPBELL, DIRECTOR
FAMILY SUPPORT DIVISION

SUBJECT: CHILD CARE SUPPORT FOR MISSOURI WORK ASSISTANCE
PARTICIPANTS

DISCUSSION:

The purpose of this Memorandum is to inform staff of Child Care policy updates to reflect recent changes made for Temporary Assistance (TA) recipients participating in the Missouri Work Assistance (MWA) program. The job search (JOS) need component and time limit has been clarified for staff. This component is only valid for TA recipients participating with the MWA program. The TA participant shall be provided a maximum of 12 total weeks per rolling calendar year to participate in the job search component. No more than four (4) weeks may be consecutive. In order for a recipient to continue to receive child care, the recipient must meet another child care need component. Extensions due to loss of employment count towards the 12-week total.

Child care manual section 1210.020.15 NEED COMPONENTS AND TIME LIMITS has also been updated to clarify policy regarding Post Secondary Education, Job Training and Job Skills Training.

For Post Secondary Education, once a participant obtains the initial degree, whether or not the individual accessed child care assistance while obtaining the degree, they are considered employable and no longer eligible for child care assistance. For TA recipients participating in the MWA program, the MWA assessment may determine the individual is not employable with their current degree and may qualify the individual for child care benefits.

The Job Training need component has been defined as training geared toward a specific type of employment. For TA individuals participating in the MWA program, the MWA assessment may determine the individual is not employable with their current training certificate and may qualify the individual for child care benefits.

The Job Skills Training need component has been defined as training in skills needed to enter the work force. Examples include interviewing skills, resume development, etc. Job skills training must be administered by a federally funded program (i.e. Vocational Rehabilitation, Job Corps, Workforce Investment Act, Missouri Work Assistance Program, etc).

NECESSARY ACTION:	
<ol style="list-style-type: none"> 1. Review this memorandum with all Children’s Division and Family Support Division staff. 2. Review the child care manual updates. 3. All questions should be cleared through normal supervisory channels and directed to: 	
MAS II CONTACT: Lora Brown 573-526-3011 Lora.K.Brown@dss.mo.gov	PROGRAM MANAGER: Alicia Jenkins 573-751-6793 Alicia.Jenkins@dss.mo.gov
CHILD CARE MANUAL REVISIONS	
1210.020.00 ELIGIBLE NEED FOR CHILD CARE	
1210.020.05 TEMPORARY ASSISTANCE PARTICIPANTS	
1210.020.15 NEED COMPONENTS AND TIME LIMITS	
FORMS AND INSTRUCTIONS	
N/A	
REFERENCE DOCUMENTS and RESOURCES	
Child Care Need and Missouri Work Assistance and FAMIS Crosswalk	
RELATED STATUTE	
N/A	
ADMINISTRATIVE RULE	
N/A	
COUNCIL ON ACCREDITATION (COA) STANDARDS	
N/A	
CHILD AND FAMILY SERVICES REVIEW (CFSR)	
N/A	
PROTECTIVE FACTORS	
Parental Resilience – YES	
Social Connections – N/A	
Knowledge of Parenting and Child Development – N/A	
Concrete Support in Times of Need – YES	
Social and Emotional Competence of Children – N/A	
FACES REQUIREMENTS	
N/A	