

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

January 27, 2014

M E M O R A N D U M

What's Inside:
Introduction of New
Form Notification of
Hazards, CD-101

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND
CHILDREN'S DIVISION STAFF

FROM: TIM DECKER, DIRECTOR

SUBJECT: INTRODUCTION OF NEW FORM, NOTIFICATION OF
HAZARDS, CD-101

DISCUSSION:

The purpose of this memorandum is to introduce the new form, Notification of Hazards, CD-101.

Foster family licensing rule requires that resource homes provide an environment that is safe and healthy for a child. The process of a home being licensed or approved requires the resource provider to acknowledge the existence of items that can be hazardous such as swimming pools and trampolines.

To provide state-wide consistency for this requirement, the CD-101 has been created. Use of this form shall begin upon publication date of this memorandum.

In addition, the term "liability form" in policy has been changed to *Notification of Hazards*.

NECESSARY ACTION

1. Review this memorandum with all Children's Division staff.
2. Review revised policy in the Child Welfare Manual as indicated below.
3. Review new Children's Division Form as indicated below.
4. All questions should be cleared through normal supervisory channels and directed to:

PDS CONTACT

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PROGRAM MANAGER

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CHILD WELFARE MANUAL REVISIONS

[Documentation and Record Maintenance, Section 5 Chapter 1 Subsection 6](#)

Guide for Conduction Foster/Kinship Family Assessments, 6.3.A
FORMS AND INSTRUCTIONS Notification of Hazards, CD101
REFERENCE DOCUMENTS AND RESOURCES Resource Provider Family Assessment Recording Outline, 6.3.C
RELATED STATUTE N/A
<u>ADMINISTRATIVE RULE</u> Foster Family Licensing Rule 13 CSR 35-60.030(7)(A) Foster Family Licensing Rule 13 CSR 35-60.040 (1)(B) Foster Family Licensing Rule 13 CSR 35-60.040(1)(I) Foster Family Licensing Rule 13 CSR 35-60.050(11)(D)
COUNCIL ON ACCREDITATION (COA) STANDARDS N/A
CHILD AND FAMILY SERVICES REVIEW (CFSR) N/A
PROTECTIVE FACTORS N/A Parental Resilience Social Connections Knowledge of Parenting and Child Development Concrete Support in Times of Need Social and Emotional Competence of Children
FACES REQUIREMENTS N/A