MO HealthNet Training Workshops

The MO HealthNet Division (MHD) has planned training workshops for billers involved in Clinics/Physicians, Psychology/Counseling, Ambulance, Dental, Home Health, Personal Care, and Durable Medical Equipment claim filing.

Providers may register by e-mail at mhd.provtrain@dss.mo.gov or by clicking onto the session date you wish to attend.

You are required to provide the following information to complete your registration:

- Provider Name/Facility
- NPI
- Name, Date, and Time of Session
- List of Attendees (Participant Names)
- Telephone Number
- Email

Your registration confirmation will be sent to you via e-mail.

**Home Health Workshop – 3 Hour Session:** Home Health, and Private Duty Nursing

- Internet Resources
- Claim Filing Instructions
- Common Billing Errors
- Questions & Answers

Thursday  
**April 9, 2015**  
Home Health and Private Duty Nursing  
9:00 A.M. – 12:00 P.M.  
Howerton Building  
2nd. Floor Room 202

**In-Home Workshop- 3 Hour Session:** Personal Care, Home Maker Chore, and CDS (Consumer Directed Services)

- Internet Resources
- Claim Filing Instructions
- Common Billing Errors
- Questions & Answers

Thursday  
**April 9, 2015**  
In-Home, Personal Care, Homemaker Choir, Respite, CDS  
1:00 P.M. – 4:00 P.M.  
Howerton Building  
2nd. Floor Room 202

**Physician Workshop (6 Hour Sessions + 1 Hour for Lunch - on your own):** Physicians, Nurse Practitioners, Podiatrists, Private Medical Clinics, FQHCs, Teaching, Institutions and Local Public Health Agencies.

- MO HealthNet Program Updates
- Resources Available to Providers
- Common Billing Errors
- Pharmacy Claims
- Verifying Eligibility
- Major Reasons for Claim Denials
- Medicare Crossover Claims
- Electronic Filing:
- CMS-1500 Claim Form Attachments
- Resubmitting Denied Claims
- Adjustments (changing information on a previously paid claim or recouping a paid claim)

Thursday  
**April 23, 2015**  
Physician – New Biller Session  
9:00 A.M. – 4:00 P.M.  
Howerton Building  
2nd. Floor Room 202

Thursday  
**Sept. 10, 2015**  
Physician – New Biller Session  
9:00 A.M. – 4:00 P.M.  
Howerton Building  
2nd. Floor Room 202

**Physician – Established Biller Q&A Workshop (3 Hour Sessions)**

- MO HealthNet Program Update Major Reasons for Claim Denials
- Program Policies and Processes
- General Discussion
- Electronic Claim Filing Overview
- Questions/Answers from Providers

Thursday  
**May 14, 2015**  
Physician – Established Biller Q&A  
9:00 A.M. – 12:00 P.M.  
Howerton Building  
2nd. Floor Room 202

Thursday  
**Sept. 24, 2015**  
Physician – Established Biller Q&A  
9:00 A.M. – 12:00 P.M.  
Howerton Building  
2nd. Floor Room 202
## Durable Medical Equipment Workshop (3 Hour Sessions)
- MO HealthNet Update
- Precertification Process/Criteria
- Electronic Filing:
- Common Billing Errors
- CMS-1500 Claim Form
  - Thursday, May 21, 2015: Durable Medical Equipment, 9:00 A.M. – 12:00 P.M. Howerton Building 2nd Floor Room 202
  - Thursday, May 21, 2015: Durable Medical Equipment, 1:00 P.M. – 4:00 P.M. Howerton Building 2nd Floor Room 202

## Ambulance Billing Workshop – 3 Hour Session:
- MO HealthNet Update
- Covered/Non-Covered Trips
- Internet Resources Common Billing Errors
- Claim Filing Instructions Questions & Answers
  - Thursday, June 11, 2015: Ambulance, 9:00 A.M. – 12:00 P.M. Howerton Building 2nd Floor Room 202
  - Thursday, June 11, 2015: Ambulance, 1:00 P.M. – 4:00 P.M. Howerton Building 2nd Floor Room 202

## Dental Billing Workshop – 3 Hour Session:
- Internet Resources Common Billing Errors
- Claim Filing Instructions Questions & Answers
  - Thursday, June 18, 2015: Dental, 9:00 A.M. – 12:00 P.M. Howerton Building 2nd Floor Room 202

## Psychology/Counseling Workshop (6 Hour Sessions + 1 Hour for Lunch - on your own):
- MO HealthNet Update
- Internet Electronic Filing Review of Sample Documentation
- CMS-1500 Claim Form
- Code & Reimbursement Changes
- Medicare Part B Crossover Claims-based on Provider requests
- Checking Eligibility ME Codes Questions / Answers
- Documentation Requirements / Prior Authorization
  - Thursday, May 28, 2015: Psychology/Counseling, General Billing 8:30 – 11:30 a.m. Documentation 1:00 – 4:00 p.m. Howerton Building 2nd Floor Room 202
  - Tuesday, October 13, 2015: Psychology/Counseling, General Billing 8:30 – 11:30 a.m. Documentation 1:00 – 4:00 p.m. Howerton Building 2nd Floor Room 202

Sign-in for each workshop begins 15 minutes prior to each session.

### No beverages or lunch will be provided.

Please Note: Providers are encouraged to download the appropriate provider type billing book from this web site, [http://dss.mo.gov/mhd/providers/education/](http://dss.mo.gov/mhd/providers/education/) prior to the workshop date and bring it with you to the workshop.

Workshops will be held at the Missouri Department of Social Services Howerton Building located at 615 Howerton Court, Jefferson City, MO
Directions to Howerton Building:

From North: Take Hwy 54 or 63 to Jefferson City. After crossing the MO River Bridge, take the McCarty Street exit but keep left at the fork. Follow signs for US 50 W. Continue on US 50 W and take the South County Club Dr. exit. Turn left onto S. Country Club Dr/West Truman Blvd. Go across the overpass and at the second stop light, turn left onto Missouri Blvd. Take the 3rd right onto Howerton Ct. and 615 Howerton and the parking lot is on your left.

From South: Take Hwy 54 to Jefferson City. Follow signs for Hwy 50 West/Sedalia. Continue on US 50 W and take the South County Club Dr. exit. Turn left onto S. Country Club Dr/West Truman Blvd. Go across the overpass and at the second stop light, turn left onto Missouri Blvd. Take the 3rd right onto Howerton Ct. and 615 Howerton and the parking lot is on your left.

From West: Take Hwy 50 to Jefferson City. Take the South Country Club Dr/West Truman Blvd. exit. Turn left onto South Country Club Dr/West Truman Blvd. Turn left onto Missouri Blvd. Take the 3rd right onto Howerton Ct. and 615 Howerton and the parking lot is on your left.

From East: Take Hwy 50 to Jefferson City. Continue on US 50 W and take the South County Club Dr. exit. Turn left onto S. Country Club Dr/West Truman Blvd. Go across the overpass and at the second stop light, turn left onto Missouri Blvd. Take the 3rd right onto Howerton Ct. and 615 Howerton and the parking lot is on your left.