**Care Management Self Report (Pregnancy Only) - Instructions**

The health plan shall provide an Excel spreadsheet that contains the following fields for women identified as pregnant either via the 834 file from MO HealthNet or through their own means:

* DCN (8 digits)
* Assessed within 15 business days: Yes or No
* Assessed, but within 16 business days or greater: Yes or No
* If not assessed, was it for any of the following reasons: unable to contact, refused, not eligible for pregnancy case management (see reasons below\*). Yes or No

The health plans shall provide the following figures based on the data fields above:

* Denominator: women identified as pregnant either via the 834 file from MO HealthNet or through their own means.
* Numerator: women assessed within 15 business days or who were not screened but meet the following criteria:
	+ Unable to contact.
	+ Refused.
	+ Within 15 business days, it is determined that they are not eligible for pregnancy case management\*:
		- No longer pregnant.
		- Incorrectly identified as pregnant.
		- Not a member of health plan.
* Percentage of initial case management needs assessments for pregnant women (either face-to-face or via the telephone) that occur within fifteen (15) business days of notification of pregnancy. This is the numerator divided by the denominator.

The following are not eligible to be counted toward the numerator:

* Assessed within 16 business days or greater.
* Not assessed for reasons other than the reasons described above (e.g., unable to contact, refused, etc.).

Other information:

* Link to document with State designated holidays for use when calculating business days: <https://oa.mo.gov/commissioner/state-holidays>.
* MO HealthNet may perform an audit based on the health plan provided list of DCNs for individuals in pregnancy case management.

Please provide this report for each of the following quarters in the FY18 contract:

* July 1, 2018-September 30, 2018
* October 1, 2018-December 31, 2018
* January 1, 2019-March 31, 2019
* April 1, 2019-June 30, 2019