

**Coordinating Board for Early Childhood  
Executive Committee Meeting  
Conference Call  
May 1, 2012  
7:30am-9:00am**

**Access number: 866-903-1314  
pin # for host: 97399657#  
pin # for others: 35666479#**

**Attendees: Brenda Shields, Kathy Thornburg, Stacey Owsley, Val Lane,  
Carol Scott, Sue Stepelton, staff: Daryl Rothman**

**MINUTES**

- **Pending budget decisions impacting EC:** The Committee reviewed a spreadsheet of budget info from OA, and were not sure all looked correct—Daryl said he would contact them and get clarity; Child Care Aware will be sending a positive-message Action Alert; we will watching for appointment of budget conferees.
- **Work group updates:** Stacey and Kathy updated the group on some interesting matrices regarding screening tools that some of Kathy's doctoral students from psych dept have developed. The matrices look at multi-domain comprehensive screeners—we have two good matrices as a result—the Committee needs to consider whether CBEC should continue the work now, in considering most appropriate screeners for the state.
- **Upcoming conferences (NGA, PDI etc):** Daryl updated the group about the upcoming National governor's Association Policy Institute, May 9-10 in Crystal City, VA, to be attended by Daryl, Kathy T and Jim Caccamo; he also updated the group about the Professional Development Institute coming up June 9 in Indianapolis as part of the NAEYC Conference.
- **Update on work group mission, possible new groups, etc:** The committee felt Daryl's proposals on new work groups was on target; they also felt we should add as option, the potential restructuring of the Professional development work group—toward that end, a planned PD chat will be moved up to occur prior to the May 15 CBEC meeting.
- **Engaging business community:** Daryl reminded the group there would be a call on this subject at 2pm on this day.
- **Budget—decision on DESE 10K:** The group asked Daryl to inquire of DSS fiscal if the money could be expended across general expenditure lines a opposed to requiring expenditure on a specific project.
- **Update on retreat work plan:** The group advised a few updates on this project specifically regarding a proposed meeting evaluation form.
- **Miscellaneous-**Brenda asked for clarity regarding whether Stacey was Chair or Acting Chair. Stacey per bylaws is Acting Chair until elected

Chair. Sue reminded the group that Shannon Rudsill, Director of the US Office of Childcare, would be speaking at Washington University on May 2, 2012.

### **NEXT CBEC MEETING**

**Tuesday, May 15, 2012**  
**Rm 460, G.O.B., Jefferson City, MO**  
**866-903-1314 Pin# for host: 39606525# Pin# for others: 80088928#**

### **CBEC GROUP NORMS**

- Start and end meetings promptly
- Respect all views
- Establish context/background for discussions
- Avoid side conversations
- Agenda construction shall include required actions (information sharing, discussion or decision) & process for decision making
- Questions are always okay