

**Coordinating Board for Early Childhood
Executive Committee Meeting
Conference Call
6-5-12
7:30am-9:00am
Access number: 866- 903-1314 pin #: 35666479#**

CBEC Mission

To ensure that Missouri's early childhood programs and services are comprehensive, coordinated, accessible, adequately funded and of the highest quality to meet the needs and to promote the well-being of all young children and their families. This can be accomplished by (a) developing key partnerships, (b) building collaborative strategies and (c) ensuring equal access to necessary resources, resulting in the implementation of an effective and sustainable early childhood system.

On the call: Sue Stepleton, Kathy Thornburg, Carol Scott, Val Lane, Brenda Shields, Stacey Owsley, staff: Daryl Rothman

MINUTES

- **FACT sheet:** A final draft is almost ready. Waiting confirmed information from a variety of sources, including any Board feedback (draft was shared with them May 31). Final draft will be posted on CBECE website.
- **CBEC vacancies:** Daryl has messaged the G.O. staff who coordinates board appointments, and is awaiting word back on status of CBECE vacancies.
- **Moving Forward:** meetings with G.O., legislators, potential funders
-talking points
-legislative agenda?: Daryl will be meeting monthly with Dr. Nietzel. Daryl stressed the need when engaging legislators/funders to have concrete examples of CBECE accomplishments and intended accomplishments. The Exec Comm. concurred, but it was stressed that the talking points/potential "asks" might vary, pending the audience.
- **Fiscal Analysis:** Daryl is awaiting information/guidance that DSS fiscal says is needed to proceed with the fiscal analysis approved at the May CBECE meeting.
- **Work Groups:** new structure, transitions (new Chairs, members, retaining PD elements/progress), addressing groups/content areas NOT approved: Carol volunteered to chair the new Early Care and Education Programs work group; the Exec Comm. agreed to take this recommendation forward to the full board. Carol expressed preference to wait a while before appointing a co-chair.

- **Clerical assistance;** Daryl reported he discussed the matter with DSS fiscal—there would be certain guidelines in play regarding seeking this poetical help. Daryl will first be drafting a potential job description to see if Cindy Morff may be able to assist in some of the areas—Daryl reported Cindy has always been helpful and nice to work with, but that he will examine whether the potential job description could be assisted by her within her CBEC-committed hours.
- **The MO Budget Project:** Daryl reported he talked with Amy Blouin, Exec Dir of MO Budget Project. Amy informed Daryl of potential ballot initiatives her agency was working on, and inquired about CBEC's potential as a partner in efforts around early childhood in the state.
- **Miscellaneous**

NEXT CBEC MEETING

**August 14, 2012, 10am-3:00pm
Rm 470 G.O.B.
Jefferson City, MO**

Access Number: 866-903-1314 Pin#: 80088928#

CBEC GROUP NORMS

- Start and end meetings promptly
- Respect all views
- Establish context/background for discussions
- Avoid side conversations
- Agenda construction shall include required actions (information sharing, discussion or decision) & process for decision making
- Questions are always okay