

**Coordinating Board for Early Childhood  
Executive Committee Meeting Conference Call  
September 4, 2012 from 7:30am-9:00am  
Access number: 877- 820-7831; Pin #: 35666479#**

**CBEC Mission**

To ensure that Missouri's early childhood programs and services are comprehensive, coordinated, accessible, adequately funded and of the highest quality to meet the needs and to promote the well-being of all young children and their families. This can be accomplished by (a) developing key partnerships, (b) building collaborative strategies and (c) ensuring equal access to necessary resources, resulting in the implementation of an effective and sustainable early childhood system.

**On the call: Daryl Rothman(staff), Sue Stepleton, Val Lane, Carol Scott, Stacey Owsley, Brenda Shields**

**MINUTES**

- **-new budget format**—the committee responded to the draft of the proposed new CBEC format; they felt it was closer to what is desired, but still needs adjusted column headings, and there seems to be some YTD columns reading as fy '12 etc. The committee desires want it to display a monthly budget and a year's actual expenditures and a year's budget and a year's YTD;. The question was raised as to whether the actual and budget ytd figures accurate?
- **-HS Data Pilot presentation**—Daryl informed the group that Denise Mauzy of the Open Initiative and one of the coordinators of the HS Data Pilot, wished to present to the group for 1.5-2 hours at the November 13 meeting. The committee agreed a presentation/update was important, but expressed the preference that the presentation be shorter, 30-40 minutes, and that some summary information be provided to the board in the board packet in advance of the meeting.
- **-Exec comm. Membership**—The committee noted that new interim Chair Jim Caccamo will need to convene get a nominating committee to be able to present a slate officers and executive committee members for the January meeting.
- **-Supporting polling data project**-Daryl and Stacey reported that a request had emerged from the Coalition for School Readiness/Public Policy recent meeting: namely, that CBEC funds support an early childhood polling project. The committee felt a full board discussion should be had on the matter and asked Daryl to clarify with Jim as to the precise amount being requested, ideal time frame and previous funder.

- **-transition to new Chair**
- **-Endorsement process follow-up:** Daryl reminded the committee that Patsy Carter, ECMH Chair, would be updating the board on this process/discussion at the November meeting.
- **-reviewing strategic plan:** It was reminded that it had been agreed to in rewrite process of the ECAC grant, to examine, by early 2013, the strategic plan in the context of HB 1731 language. It was suggested that Cindy Reese and Kathy Fuger be consulted and that a deliberate a process be engaged.
- **EC Screenings/Budget item**—Stacey reported on the recent Coordinated Screenings meeting, from which it was suggested that perhaps CBEC funds could support hiring a consultant develop a document recommending best practices on coordinated screenings. \*\*Daryl was asked develop a template of proposed expenditures—which will include proposal, agency or entity to receive funds, timeline, funding stream, portion of grant/state plan it aligns with, etc.
- **Work plan/EC Fiscal Resource analysis:** Daryl updated the committee that the work plan related to this process was currently being reviewed by Julie Fortson of DSS.
- **Miscellaneous**

### **NEXT CBEC MEETING**

**November 13, 2012, 10am-3:00pm**

**Rm 470 G.O.B.**

**Jefferson City, MO**

Access Number: 877-820-7831 Pin# : 80088928#

### **CBEC GROUP NORMS**

- Start and end meetings promptly
- Respect all views
- Establish context/background for discussions
- Avoid side conversations
- Agenda construction shall include required actions(information sharing, discussion or decision) & process for decision making
- Questions are always okay