

**Coordinating Board for Early Childhood  
Executive Committee Meeting Conference Call  
October 2, 2012 from 7:30am-9:00am  
Access number: 877-820-7831 pin #: 35666479#**

**MINUTES**

**CBEC Mission**

To ensure that Missouri's early childhood programs and services are comprehensive, coordinated, accessible, adequately funded and of the highest quality to meet the needs and to promote the well-being of all young children and their families. This can be accomplished by (a) developing key partnerships, (b) building collaborative strategies and (c) ensuring equal access to necessary resources, resulting in the implementation of an effective and sustainable early childhood system.

**On call: staff: Daryl, members: Val Lane, Carol Scott, Stacey Owsley, Brenda Shields**

- **Spend down:** The Executive Committee responded with feedback to the draft of proposed spend down activities Daryl had presented: they asked that he notate, rather than include in the proposals, activities already approved by CBEC. They also suggested perusing the Race to the Top application for poetical expenditure ideas (also, Health Literacy was suggested as a potential idea.). The group suggested removing the \$50K campaign proposal, as this sum would surely prove inadequate, and also asked that Daryl delineate which work group is involved on a given expenditure. The group also asked for more specificity around what will be done in terms of activities, and for Daryl to delineate whether a listed sum was derived from a specific bid or from an estimate.
- **CBEC priorities remaining 11 mos: Daryl stressed that** raising funds would be a top priority—the group suggested maybe bringing philanthropic groups together to discuss the importance of early childhood—it was agreed that Daryl and Carol S would meet with Elizabeth George (of Deaconess, and RECC) around this topic.
- **E.D. Work plan:** Carol will chat with Jim regarding process when engaging Daryl in such activities.
- **Board membership:** Daryl reminded the Executive Committee that Paula Knight had been appointed to the board, and that three openings remained (Paula filled the LEA opening).
- **Miscellaneous**

## **NEXT CBEC MEETING**

November 13, 2012, 10am-3pm  
G.O.B. Rm 470 Jefferson City, MO  
Access Number: 877-820-7831 Pin#: 80088928#

## **CBEC GROUP NORMS**

- Start and end meetings promptly
- Respect all views
- Establish context/background for discussions
- Avoid side conversations
- Agenda construction shall include required actions(information sharing, discussion or decision) & process for decision making
- Questions are always okay