

**Coordinating Board for Early Childhood  
Executive Committee Meeting Conference Call  
November 6, 2012 from 8:00am-9:30am  
Access number: 877-820-7831 pin #: 35666479#**

**MINUTES**

**CBEC Mission**

To ensure that Missouri's early childhood programs and services are comprehensive, coordinated, accessible, adequately funded and of the highest quality to meet the needs and to promote the well-being of all young children and their families. This can be accomplished by (a) developing key partnerships, (b) building collaborative strategies and (c) ensuring equal access to necessary resources, resulting in the implementation of an effective and sustainable early childhood system.

**On the call:** Daryl Rothman, Staff and Executive Committee Members: Val Lane, Stacey Owsley, Jim Caccamo, Brenda Shields, Carol Scott

Jim called meeting to order at 8:03 a.m.

➤ **Proposed Nov 13 CBEc agenda:**

**-Presentation/request from OPEN:** It was determined that the OPEN folks should present their update about the ongoing HS Data Pilot, but rather than make an in-person request for additional funds, submit this request in writing.

**-Presentation regarding social-emotional competency project:** Carol Scott will make this presentation.

**-ECCS:** Cindy Reese will be coordinating quarterly ECCS calls; CBEc members invited to participate.

**-Board Composition and officers:** bylaws appear to allow Chair to appoint at-large members of exec comm., but some exec comm. members prefer all be elected, so this shall be the case; perhaps there is need to adjust bylaws accordingly.

**-2013 CBEc mtg dates:**

**-Work Group and department/agency updates:** including proposals.

**-Budget:**

new format—there was much to like, but ultimately the group felt it was still confusing and asked Daryl to request additional adjustments from DSS.

-spending plan: Jim proposed adding column for in-kind; Val motioned, and Carol seconded the motion, to have the Board vote on each proposal

Nov 13 but that any “maybe’s” get tabled for a separate special Board call.

-in-kind: Stacey reminded the group of the importance of ensuring sufficient match is being procured. Daryl mentioned that match documentation from some key entities had recently been received, numbers were being calculated and he would soon provide an update.

- **Strategic Plan:** Stacey reminded the group that we had pledged to examine the Strategic Plan, particularly relative to HB 1731 considerations, by early 2013. She emphasized that appropriate representation in this process was critical, including participation from DSS and ECCS. This item will be placed on the Nov 13 CBEC agenda, and volunteers sought.
- **Department Directors**—Jim reported back regarding his recent visits with some of the state Department Directors; he’d wanted get sense of the directors’ perspectives. He was unable to meet with Dr. Nicastro of DESE or Dr. Nietzel of the Governor’s Office. Each person Jim met with asked the whether we are meeting statutory responsibilities—they expressed a desire that department representatives could have a more active role, including possibly as part of the Executive Committee. Val suggested that one such way is participation in work groups.
- **CBEC Statutory Requirements**—Jim emphasized the importance of remaining focused on this; his sense is we are satisfying them but probably could be more focused. Daryl was asked to make sure his work plan addresses this as well. Daryl stressed he would also work with work groups to remain mindful of this area. It was suggested a laminate be created depicting the key statutory requirements, which might be affixed during board and other CBEC meetings.
- **Miscellaneous**

#### **NEXT CBEC MEETING**

**November 13, 2012, 10am-3:00pm**  
**Governor Office Building, Room 470**  
**Jefferson City, MO**  
**Access Number: 877-820-7831 Pin#: 80088928#**