

## Home Visiting Work Group Meeting – Wednesday May 12, 2015

**In attendance:** Valeri Lane, Cindy Rackers, Cindy Reese, Cindy Burks, Pam Thomas, Justin Logan and by phone JoAnn Ralston, Melinda Ohlemiller, Stacey Owsley-Wright

### Introduction

Reviewed minutes from 3/20/15 meeting – Cindy Burks proposed an amendment to further explain how we discussed and considered the matrix. Amendment to the minutes will be made to reflect discussion.

### Discussion on the Educational One-Pager (See updated version)

- Form connects Home Visiting and CBEC Strategic Plan.
- Updated Column names
  - Changed Strategic Plan Elements best met by HV to HV best met by CBEC Strategic Plan
- Title Discussion
  - Keep Critical in the title
- Discussed the first column
  - Changed title
  - Changed language around

### Discussion of Timeline and Approach

- The current timeline and approach diagram will be changing. We feel it isn't a good fit to describe the process in the order of the OSEDA report's Recommendations.

### Discussion on Developing a New Outline

- A lot of discussion on how to develop an outline.
  - The discussion was around how do we develop the outline and how will it look.
- The MIECHV team will consider a TA request for comprehensive examples from 5-6 states (Sharmini out until the end of May)
- Discussed processes with stakeholders
  - Pam believes we need to discuss processes with several stakeholders. Each stakeholder may call a process something different from another program, but it could be the same process, or vice versa. Putting labels on processes and expecting others to know that process will not work.
- Proposed to hold a meeting with stakeholders – Calling it a World Café
  - Justin will put together a budget to bring to CBEC July meeting for approval
  - The plan:
    - Hold an all-day meeting from 10:30am – 3pm in the GOB 450 Room
    - World Café will be Wednesday September 16<sup>th</sup>

- Need 16 volunteers (Would like all of HV Workgroup and some CBEC members) to help
- Looking to invite 48 stakeholders, from state and local levels
- There will be 8 tables set up with 2 volunteers (Note Taker and Facilitator) that will hold discussion on a particular topic. The 8 topics are from Table 1, Key Areas from the OSEDA report.
- Lunch will be provided and mileage will be reimbursed.
- The purpose is to get stakeholders to discuss processes and procedures about their programs to try to align them together. Information taken from the World Café will be used to proceed with the OSEDA Recommendations.