

**CBEC State Advisory Council
Meeting Minutes
March 15, 2010**

Members Present:	
Jim Caccamo, Metropolitan Council on Early Learning	L. Carol Scott, MO Child Care Resource and Referral Network
Patsy Carter, Department of Mental Health (DMH)	Sharon Rohrbach, Nurses for Newborns Foundation
Margaret Donnelly, Dept. of Health and Senior Services (DHSS)	Brenda Shields, United Way of Greater St. Joseph
Valeri Lane, Center for Human Services; ZERO TO THREE	Susan Stepleton, National Center for Parents as Teachers
Mayme Young Miller, Governor's Office	Kathy R. Thornburg, Center for Family Policy and Research
Stacey Owsley, MO Head Start Collaboration Office	Becky Houf, Department of Social Services (DSS)
Members Present by Phone:	
Daniel McCool, Ozark Therapy Institute	
Members Absent:	
Roseann Bentley, Comm. Greene County	Stan Johnson, Dept. of Elementary & Secondary Education (DESE)
Tom Frawley, Circuit Judge	Paula Neese, DSS
Ruby Harriman Christian, Daruby Enterprises	
Guests Present:	
Brian Crouse, Dept of Higher Education	Kathy Penfold, DHSS
Linda Gramblin, DHSS	Jo Anne Ralston, DESE
Glenda Miller, DHSS	Melinda Sanders, DHSS
Angela Oesterly, DHSS	Cindy Wilkinson, DHSS
	Glen Webb, Attorney General's Office
Staff Present:	
Angela Hull, CBEC Executive Director	Cindy Theissen, DSS

Agenda Topic	Discussion	Follow-up
Call to Order	Meeting called to order by Valeri Lane, Chair at 10:05 a.m. A quorum was present at the beginning of the meeting and for each vote.	
Report of the Secretary – Approval of February minutes	February 8, 2010 meeting minutes were reviewed. One correction to the minutes noted. A motion was made to approve the corrected minutes by Stacey Owsley, a second followed.	MOTION CARRIED
Report of the Chair	<p>Financial Report</p> <p>An updated financial report was included in the Board packets. We are to deplete funds in this order: DSS, DESE, DHSS, then Hall Family. A motion was made to accept the financial report by Jim Caccamo, a second followed.</p>	MOTION CARRIED
Report of the Executive Director	Angie Hull, Executive Director reports she has attended numerous pertinent meetings. A list of these meetings and upcoming meetings was in the Board packets.	
Action Items	<p>DHSS Designee Glenda Miller</p> <p>Motion from Kathy Thornburg to approve Glenda Miller as designee for Margaret Donnelly, a second followed.</p> <p>Strategic Plan – Final Discussion</p> <p>A motion was made by Kathy Thornburg to accept the Strategic Plan as it is at this point in time with the stipulation that it is a work in progress. A second followed.</p> <p>Carol Scott moved that the Executive Committee write a response to current events document from the position of the Board with Angie Hull as spokesperson. A second followed.</p> <p>Stacey Owsley made the motion that the Executive Committee advise Angie of when to disseminate information and write official letters to federal legislators. A second followed.</p>	<p>MOTION CARRIED</p> <p>MOTION CARRIED</p> <p>MOTION CARRIED</p> <p>MOTION CARRIED</p>

Agenda Topic	Discussion	Follow-up
	<p>Joint 20/20 Board Meetings April 21 and 22, 2010. Joint 20/20 Board would like to know if the CBEC Board members would like anything on their agenda. We were unable to make recommendations as there was not enough information about the goals of this meeting.</p> <p>Discussion of focus for federal Early Childhood Advisory Council (ECAC) application / follow-up National Governors Association site visit Carol Scott moved to approve the 5 areas of focus for the ECAC Application. A second followed.</p>	
<p>Report Items – Committee Reports</p>	<p>By-Laws No further progress on the By-Laws</p> <p>Home Visitation subcommittee update Have made contact with all members: Daryl Rothman, First Steps, Kirk Schreiber, Ruby Harriman, Susan Stepleton, Sharon Rohrbach. The next meeting will be March 23, 2010 when they will be working on the matrix.</p>	
<p>Report Items – Collaboration Reports</p>	<p>ECCS – Please see attachment #1</p> <p>P-20 Council 8 Councils have responded (NW, Mid-Mo, KC, St.L, SE, SW, NE and Central) Angie Hull is on the planning committee.</p> <p>The Articulation workshop is April 23, 2010 in Columbia, possibly at Stoney Creek Inn</p> <p>P-Data and P-Research meetings coming up. Kathy Thornburg will have something to report at this time.(add to May’s agenda).</p>	

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	<p>Departments</p> <p>DMH – Patsy Carter reported:</p> <ul style="list-style-type: none"> • Bright Futures in Moberly focusing on Early Childhood • Budget cuts to T-2 dollars typically used for placement outside of the home • Child Care Orientation Training (CCOT) modules • May 2-8, 2010 is National Children’s Mental Health Week with May 6, designated as Children’s Mental Health Day. This year the focus is on early childhood <p>DHSS – Margaret Donnelly reported:</p> <ul style="list-style-type: none"> • Three rule changes in the process: <ul style="list-style-type: none"> ○ Mandatory CPR for care givers ○ Safe sleep procedures ○ No annual TB testing for providers past initial test <p>DESE – Jo Anne Ralston</p> <ul style="list-style-type: none"> • In the process of passing new rules • Conference on Young Years at Tan-Tar- A. 2100 people expected, 60 vendors/exhibitors, focus on early childhood • No specifics on DESE and DHE combining <p>Children’s Service Commission –</p> <ul style="list-style-type: none"> • Budget impact <p>Coalition for School Readiness</p> <ul style="list-style-type: none"> • Next meeting Thursday • Pre-K Now conference in DC last week 	

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	<ul style="list-style-type: none"> • Taking applications for Executive Director (duration of 1 year, maybe longer) • Angie Hull will send out the job description 	
Other Reports and Wrap-up	<p>Next meeting April 12, 2010.</p> <p>Professional Development Committee would like to present at May meeting.</p>	
Adjournment	Jim Caccamo made a motion to adjourn, a second followed.	MOTION CARRIED

Minutes reviewed by Secretary, Brenda Shields
Approved April 12, 2010

**Early Childhood Comprehensive System (ECCS)
Update
March 15, 2010**

ECCS Grant:

- Notice of Grant Award (NGS) received March 9, providing an administrative supplement in the amount of \$35,000 to bring the level of approval to \$140,000 to continue the goals and objectives of this grant period.
- An authorization is in process to allow DSS to hit DHSS ECCS appropriation by an additional \$5000, for a total amount of \$15,000 to be used by 05/31/10.
- Draft of grant guidance received March 4 with anticipated application due date of April 13, 2010 for the year beginning June 1, 2010 through May 31, 2011. HRSA expects to provide funding for the budget period in the amount of \$140,000. Grant guidance requests funding be included for three persons to participate in the Joint Early Childhood Summit in Washington DC. It is tentatively scheduled for the week of August 2 and will require a representative of the State Early Childhood Advisory Council in addition to ECCS project staff.

Steering Committee Meeting:

- Meeting held January 22, 2010. Val Lane, CBEC Chair, and Angie Hull, CBEC Executive Director were able to participate. Discussion held on Zero to Three Early Head Start technical assistance opportunity and additional early Childhood initiatives. Work continued on developing indicators for each of the goals in the state plan.
- Next meeting scheduled for March 24, 930 Wildwood, 12:30-4:30 p.m.

**Coordinating Board for Early Childhood
March 2010 Report of the Executive Director**

Meetings/Activities since February Board Meeting

NGA Ready States application prep/calls/meeting – Feb 12

PD Committee meeting – Feb. 16

DESE/DHS Joint Committee on Teacher Preparation / Early Childhood PD – Feb. 17

DESE/ Gale “Hap” Hairston regarding the Joint Committee on Credentials and Articulation’s work to identify the professional development continuum. Angie continues to work with DHE and DESE on this work, which may inform the CBEC’s ARRA application.

From Vision to Reality: State Systems Webinar, Feb 18

A day-long conference regarding the intentions of ECAC’s and their components. Good information to write on the CBEC’s ARRA application.

NGA ECAC technical assistance site visit – Feb 23

NGA ECAC technical assistance site visit with executive committee – Feb 24

CBEC Website updated and public – Feb 24

P Data Research Committee – February 25

Part of the IES grant work out of DESE to develop a comprehensive P-20 data system.

NGA Policy Academy technical assistance grant app submitted Feb 26

P-20 data call – March 11

Race to the Top teacher evaluation/data webinar – March 12 (or other dates provided)

Standing Friday morning meetings with Valeri Lane

Various contact with board members regarding ARRA application, NGA activities

Upcoming Meetings—

EC Articulation conference planning meeting on 3/17;
ECAC Learning Center call 3/18;
P data meeting 3/19; PDI AEYC application due 3/19;
Home visitation subcommittee 3/23;
ECCS Steering Committee meeting 3/24;
State Board of Education Parents as Teachers agenda item 3/25;
Francis Family Foundation presentation 3/26; NGA announces Policy Academy winners 3/26;
Francis Family 2010 application due 4/1; Articulation conference 4/1;