

**CBEC State Advisory Council
Meeting Minutes
June 8, 2010**

Members Present by Phone:	
Ruby Harriman Christian, Daruby Enterprises	Paula Neese, Director, Children's Division, Department of Social Services (DSS)
Stacey Owsley, MO Head Start Collaboration Office	Carol Scott, MO Child Care Resource and Referral Network
Brenda Shields, United Way of Greater St. Joseph	Sue Stepleton, President and CEO, Parents as Teachers National Center
Jo Anne Ralston, Department of Elementary and Secondary Education	
Members Absent:	
Roseann Bentley, Greene County Commissioner	Jim Caccamo, Metropolitan Council on Early Learning
Patsy Carter, Department of Mental Health (DMH)	Margaret Donnelly, Department of Health and Senior Services (DHSS)
Tom Frawley, Circuit Judge	Valeri Lane, Center for Human Services; ZERO TO THREE
Daniel McCool, Ozark Therapy Institute	Mayme Young Miller, Department of Mental Health (DMH)
Sharon Rohrbach, Nurses for Newborns Foundation	Kathy R. Thornburg, Department of Elementary and Secondary Education (DESE)
Guests Present by Phone:	
Cindy Wilkinson, Department of Health and Senior Services	Becky Houf, Department of Social Services
Glenda Miller, Department of Health and Senior Services	Ann Clouse, Pinman Winton Consulting, representing PAT
Linda Gramblin, Department of Health and Senior Services	Hillary Elliott, Parent's as Teachers
Carrie Shapton, Partnership for Children	
Staff Present by Phone:	
Angela Hull, CBEC Executive Director	Cindy Theissen, Department of Social Services (DSS)

Agenda Topic	Discussion	Follow-up
Call to Order	Meeting called to order by Stacey Owsley at 9:05 a.m. A quorum was not present for this teleconference.	
Report of the Secretary and approval of Minutes	The minutes were reviewed, no changes were suggested. The minutes could not be approved as there was no quorum.	To be reviewed and approved at the July meeting.
Report of the Chair	<p>Valerie Lane not present for this teleconference, but through Angie Hull reported to the Board that she submitted a letter of support for a joint MU/DSS/MOCCRRN federal grant application</p> <p>There was discussion regarding our policy and process for letters of support.</p>	Further discussion of the policy and process to be added to July's agenda.
Report from the Executive Director	Please see the attached.	
Discussion / Action Items	<p>Approval of FY11 CBEC Budget: The FY10 and FY11 Budgets were reviewed. Could not approve due to lack of quorum. Some changes were made to Department totals, and the final budget will be finalized at the July meeting, when all agencies can provide final, accurate totals.</p> <p>Public Comments on ECAS AARA application: The public comment period was originally scheduled from May 25 to June 3, and extended to June 11. The public comments were sent to the board that morning (see attached).</p> <p>Matching Funds for ECAC ARRA application: To apply for this grant we need 1.6 million dollars of matched funds over a three year period (about \$389,000 per year).</p> <p>Currently we have approximately \$350,000 projected matched funds. The total of matched funds keeps revolving and may change before the end of the month when we submit the application. Many states are facing the same match issues</p>	Budgets to be reviewed and approved at the July meeting.

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	<p>that Missouri is having.</p> <p>Letters of Support (HB 2290 (Justus) Child Care Assistance)</p> <p>The Board discussed Letters of Support in general:</p> <ul style="list-style-type: none"> • Should there be two letters: one in support or endorsement of legislation and one in support of grant applications? • Who should be responsible for the compilation/distribution of letters of support? The Board as a whole or the Executive Committee? • Should all Board members be made aware when a letter is sent out and its contents. The consensus was yes, they should, so they can be prepared to respond. • What is our role with Letters of Support, should we be advising the governor or informing him instead of just sending support? The consensus was that we should: <ul style="list-style-type: none"> ○ Provide policy briefings ○ Give objective advice ○ Provide fair and accurate information ○ Education should be our goal, not lobbying <p>Carrie Shapton from Partnership for Children requested the Board submit to the Governor a letter of support for HB2290. They would like the Board to send an advisory letter to the governor. This Bill includes legislation that puts child care subsidy assistance programs in state statute (subject to appropriation</p> <p>There was discussion related to the request for an advisory letter. A quorum was not present, so a vote could not be taken. The members present thought that the Board needs to finalize their policy and process related to letters of support before committing to this letter.</p>	<p>Add discussion related to letters of support to the July meeting.</p>
Reports	There were no reports.	

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Calendar	<p>The next meeting will be the yearly planning meeting:</p> <p>Tuesday, July 13, 2010 Governor's Office Building, Room 470 10:00 a.m. to 3:00 p.m. (573) 526-5402 or (866) 630-9346</p>	
Adjournment	The meeting was adjourned by Stacey Owsley at 10:45 a.m.	

Minutes reviewed by Vice Chair, Stacey Owsley
Approved July 13, 2010