

**CBEC State Advisory Council
Meeting Minutes
August 10, 2010**

Members Present for teleconference:	
Roseann Bentley, Greene County Commissioner	Jim Caccamo, Metropolitan Council on Early Learning
Patsy Carter, Department of Mental Health (DMH)	Valeri Lane, Center for Human Services; ZERO TO THREE
Mayme Young Miller, Department of Mental Health (DMH)	Paula Neese, Director, Children's Division, Department of Social Services (DSS)
Stacey Owsley, MO Head Start Collaboration Office	Sharon Rohrbach, RN, President, Dynamic Change, LLC
Carol Scott, MO Child Care Resource and Referral Network	Brenda Shields, Early Childhood Friend and Advocate
Sue Stepleton, President and CEO, Parents as Teachers National Center	Kathy R. Thornburg, Department of Elementary and Secondary Education (DESE) and Center for Family Policy and Research
Members Absent:	
Tom Frawley, Circuit Judge	Margaret Donnelly, Department of Health and Senior Services (DHSS)
Ruby Harriman Christian, Daruby Enterprises	Daniel McCool, Ozark Therapy Institute
Guests Present:	
Melanie Glascock from Budget and Planning	Jane Callahan, Parents as Teachers (for Sue Stepleton)
Becky Houf, DSS	Kathy Penfold, DHSS
Glenda Miller, DHSS (for Margaret Donnelly, DHSS)	Cindy Wilkinson, DHSS
Angela Oesterly, DHSS	
Staff Present:	
Angela Hull, CBEC Executive Director	Cindy Theissen, Department of Social Services (DSS)

Agenda Topic	Discussion	Follow-up
<p>Call to Order</p>	<p>Meeting called to order by Valeri Lane, Chair, at 9:08 a.m. A quorum was present at the beginning of the meeting and for each vote.</p>	
<p>Report of the Secretary – Approval of July Minutes</p>	<p>Minutes from the June meeting were reviewed. Minor changes noted. Jim Caccamo moved to approve the minutes as corrected.</p> <p>There was discussion regarding how to track which Board members are present and actually vote on each item. The Board decided that future minutes will reflect the times when Board members step out or leave a meeting and when they return.</p>	<p>MOTION CARRIED</p>
<p>Report of the Chair</p>	<ul style="list-style-type: none"> • The ECAC Grant has been submitted. The Grant should be approved by September 1, 2010. • Val participated in the Home Visitation meeting. • Attended the Early Childhood 2010 Summit in Washington DC along with staff from ECCS. Would like to have a meeting with the group that went so they can give a presentation to the Board at the September meeting. 	<p>Presentation on September agenda.</p>
<p>Report of the Executive Director</p>	<p>Please see the attached.</p> <ul style="list-style-type: none"> • Had a conversation with Dr. Nietzel, the Education Advisor to Governor Nixon. Dr. Nietzel stated he would prefer the Board not bypass the legislative process by requesting the Governor put out an Executive Order related to the Quality Rating System (QRS). His suggestion to the Board would be for us to re-group and find some strong conservative legislators to re-introduce the bill. 	
<p>Discussion/Action Items</p>	<p>Potential supplemental ECAC application</p> <p>The Board was notified that the Federal Government is going to award a supplement to the ECAC Grant based on the fact that only 46 states applied, thus leaving additional funds to be distributed. Jim Caccamo moved we apply for the supplemental funds.</p> <p>Angie Hull indicated that DESE’s Commissioner Nicastro stated that DESE should be able to find the match. Leave/change????</p> <p>FY12 Policy Agenda (final discussion for September)</p> <p>The Board discussed various items to bring up at September’s meeting. Please</p>	<p>MOTION CARRIED</p>

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	<p>see the attached page.</p> <p>Note: the ECCS plan sent out with the minutes was the old version. There is a new 2009 version.</p> <p>Expectations for workgroup participation Angie Hull related to the group that as part of the grant application, hours worked by Board members will be noted. Active participation by Board members will be expected to fulfill the demands of the grant. Angie will create a formal 'sign-in' sheet that will show who participated in the workgroups, their estimated travel time and estimated e-mail time, etc. She will try to have the templates (with instructions) by the September meeting.</p> <p>Selection process for at-large executive committee members There are an unclear number of openings for at-large executive committee members. The By-laws committee is to draft rules related to their selection and present that at the September meeting.</p> <p>Val had a discussion with Mike Able regarding an Early Childhood Summit geared toward strengthening Early Childhood in Missouri. The ECCS grant states that there will be two state-wide summits, one in year two and one in year three.</p> <p>Jim Caccamo will contact Mike Abel to see if Jim's Business Summit in the Spring of 2012 and the ECCS could help each other.</p> <p>Cindy Wilkinson stated Mr. Abel would like to discuss with the Board and or local stakeholder group the day after the November Board meeting (which would be the same time as the MOCCRRN meeting).</p> <p>Val will discuss the possibility of having this meeting with the Board early in 2011. The second part of Mr. Abel's meeting has to do with family involvement.</p>	<p>Add to September agenda.</p> <p>Add to September agenda.</p>

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Reports	<p>Section for Healthy Families and Youth and ECCS See attached report. Request time on a future agenda to discuss the performance measures and indicators for the ECCS Grant.</p> <p>Missouri Coalition for School Readiness See attached report. Becky Odneal has been appointed the new Executive Director. She will be at the September meeting.</p> <p>Missouri Head Start-State Collaboration Office See attached report. Stacey Owsley would like to request a letter of support for the HSSCO Grant.</p> <p>Parents as Teachers See attached report.</p> <p>DHSS – Childcare See attached report.</p> <p>Department of Education See attached report.</p> <p>Missouri Child Care Resource and Referral Network See attached report.</p>	<p>Add to September agenda</p>
Adjournment	<p>Jim Caccamo moved to adjourn the meeting at 10:50 a.m.</p>	<p>MOTION CARRIED</p>

Minutes reviewed by Vice Chair, Stacey Owsley
Approved September 7, 2010