

**CBEC State Advisory Council
Meeting Minutes
January 11, 2010**

Members Present:	
Roseann Bentley, Greene County Commissioner	Jim Caccamo, Metropolitan Council on Early Learning
Patsy Carter, Department of Mental Health	Tom Frawley, Circuit Judge
Ruby Harriman Christian, Daruby Enterprises	Stan Johnson, DESE
Daniel McCool, Ozark Therapy Institute	Mayme Young Miller, Director of Constituent Services, Governor's Off.
Paula Neese, Director, Children's Division	Stacey Owsley, MO Head Start Collaboration Office
Kathy Quick, DHSS (for Margaret Donnelly)	Jane Callahan, Parents as Teachers (for Sue Stepleton)
Kathy R. Thornburg, Center for Family Policy and Research	
Members Present by Phone:	
Sharon Rohrbach, Nurses for Newborns Foundation	
Members Absent:	
Valeri Lane, Center for Human Services: ZERO TO THREE	Brenda Shields, United Way of Greater St. Joseph
L. Carol Scott, MO Child Care Resource and Referral Network	
Guests Present:	
Kathy Penfold, DHSS	Cindy Wilkinson, DHSS
Glen Webb, Attorney General's Office	Jo Anne Ralston, DESE
Brian Crouse, MDHE	Glenda Miller, DHSS
Staff Present:	
Angela Hull, CBEC Executive Director	Cindy Theissen, DSS

Agenda Topic	Discussion	Follow-up
Call to Order	Meeting called to order by Stacey Owsley at 10:05 a.m. A quorum was present at the beginning of the meeting and for each vote.	
Introductions and Approval of Minutes	<p>Self introductions by members and guests.</p> <p>Stacey asked the Board's permission to move the Strategic Planning agenda item from the afternoon to morning to ensure we complete looking at our final functional area of the strategic plan and to allow for discussion on the home visiting agenda items that will not be interrupted by a lunch break. The discussion of Home Visitation programs in Missouri to be heard in the afternoon. The change was approved.</p> <p>Minutes from the December meeting were reviewed , minor changes requested. Jim Caccamo moved to approve the changes, Paula Neese 2nd.</p>	MOTION CARRIED
Report of the Chair	<p>Stacey read a note of appreciation from Karen Bartz for her gift.</p> <p>Stacey drew attention to the written report of Val Lane and asked if members had any questions.</p>	
Report from the Executive Director	Angie provided a written report to members. Angie Hull reported she was continuing her work on the ARRA grant.	
Board Business	<p><u>By-Laws</u></p> <p>Mayme Miller is collecting By-Laws from other Boards. Will submit to the committee when complete.</p> <p><u>Financial Report</u></p> <p>Stacey provided an updated 2nd quarter report to members as provided by Donna Imhoff, DSS.</p> <p>DHSS funds must be used by May 31, 2010. The Executive Director salary is being paid through a 50/50 split from DHSS and DESE funds.</p> <p>Kathy Thornburg moved to accept the Financial Report, Jim Caccamo 2nd.</p>	MOTION CARRIED

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	<p><u>Discussion of Home Visitation programs in Missouri</u></p> <p>The board engaged in a discussion of home visiting programs currently in place. Stacey reminded the board of previous attention to these programs, which resulted in a draft matrix of current programs.</p> <p>Board members requested a copy of the draft Matrix.</p> <p>After discussion on what we would like to see in MO, Stacey Owsley suggested a sub-committee be formed to work on this task, Tom Frawley agreed. Volunteers were requested from the Board and the following staff will be on the committee: Angie Hull, Sharon Rohrbach, Paula Neese (or Becky Houf), Sue Stepleton, Cindy Wilkinson and Ruby Harriman.</p> <p>The committee is to have its first meeting before the February meeting. Possible work activities of the committee include:</p> <ul style="list-style-type: none"> • To name a chairman • Review the Matrix and determine if anything is missing, including additional home visiting programs currently existing in MO • Identify any new fields for the Matrix • Map out the geography of the programs leading to an identification of gaps in services and duplication of services • Cost analysis • Report on evidence, proof of outcomes • Make recommendations on coordination 	<p>Report from committee at February meeting.</p>
<p>Reports</p>	<p><u>Professional Development Committee</u></p> <p>Kathy Thornburg reported that she, Valeri Lane, Carol Scott, Stacey Owsley and staff from various agencies are working on a document to define different types of professional development.</p> <p><u>NGA Technical Assistance-February 23, 2010 site visit and ECAS application development</u></p> <p>The site visit will be held in the Governor's Office Building, room 315. NGA is</p>	

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	<p>eager to review our Strategic Plan, help with prioritizing and assist us with our grant application. Board members requested specific times as soon as possible.</p> <p><u>Missouri PAT-State Board of Education</u> Stan Johnson – The State Board of Education is likely to approve the rule making process by the March meeting. Jo Anne Ralston – Reported that the information is on the Department’s website under Board. A few of the major changes are:</p> <ul style="list-style-type: none"> • Federal guidelines • Changes related to data collection • Increased rate for high needs families <p>The rules are going through the approval process and will soon be posted for comments.</p>	
Strategic Planning	<p><u>Function: Public Engagement and Parental Involvement to Support a Comprehensive Early Childhood System</u></p> <p>Discussion of this functional area. Edits and revisions were noted in the draft copy.</p>	
Other Reports	<p>Angela Hull – clarified that we cannot use federal funds or already-matching state funds for the ARRA grant match.</p> <p>Paula Neese reported that the Children’s Division has completed the accreditation process and is now accredited.</p> <p>Roseann Bentley reported that the State will be short \$200 million from its budget.</p> <p>Kathy Thornburg reported that a list of bills related to children and families available for review at MU’s Center for Family Policy & Research, http://mucenter.missouri.edu/home.htm. If you would like to be able to view these reports, please let Kathy know.</p>	

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	<p>Brian Crouse reported that the follow-up workshop (articulation conference) scheduled for February 11, 2010 has been cancelled due to budget issues. The workshop will be combined with the Missouri Association of Colleges of Teacher Education (MACTE) workshop and rescheduled for the spring.</p> <p>Jo Anne Ralston reported that the Race to the Top information was due January 19, 2010. The CBEC submitted a letter of support.</p> <p>Cindy Wilkinson reports that the ECCS meeting scheduled for January 6, 2010 has been rescheduled for January 22, 2010.</p> <p>Ruby Harriman reported that the state of Missouri is the second lowest in the country for its reimbursement rates for child care.</p>	
Calendar	<p>Next regularly scheduled Board meeting: February 8, 2010 (teleconference).</p> <p>NGA Site Visit scheduled for February 23, 2010 at the Governor's Office Building, room 315.</p>	
Adjournment	<p>Roseann Bentley made a motion to adjourn the meeting. Patsy Carter 2nd motion.</p>	MOTION CARRIED

Minutes reviewed by Vice Chair, Stacey Owsley
Approved February 8, 2010