

**CBEC State Advisory Council
Meeting Minutes
August 16, 2011**

Members Present:	
Valeri Lane, Zero To Three	Sue Stepleton, President and CEO, Parents as Teachers National Center
Patsy Carter, Department of Mental Health	Carol Scott, Child Care Aware® of Missouri
Stacey Owsley, MO Head Start Collaboration Office	Kathy Thornburg, Dept. of Elementary & Secondary Education (9:10-10:35)
Ruby Harriman Christian, Daruby Enterprises	Roseann Bentley, Greene County Commissioner (9:35-11:00)
Shirley Patterson,	Judge Dale Youngs (9:35-11:00)
Teresa Generous for Margaret Donnelly, Dept. of Health and Senior Services	Jim Caccamo, Metropolitan Council on Early Learning (10:00-11:00)
Sharon Rohrbach, Nurses for Newborns Foundation	
Brenda Shields, Past President, United Way of Greater St. Joseph	
Members Absent:	
Mayme Young, Department of Mental Health	
Candace Shively, Department of Social Services	
Guests Present:	
Shari Allen, DSS	Denise Mauzy, OPEN Initiative, University of Missouri-Columbia
Cindy Reese, DSS	
Kathy Quick, DHSS	
Cindy Wilkinson, DHSS	
Rene Joiner, Zero To Three	
Staff Present:	
Daryl Rothman, Executive Director	Cindy Morff, DSS

Agenda Topic	Discussion	Follow-up
<p>Call to Order and Approval of Agenda</p>	<p>Meeting called to order at 9:05 by Valeri Lane. A quorum was present at the beginning and for all votes.</p> <p>The agenda was reviewed. Stacey Owsley moved to approve the agenda, Ruby Harriman Christian seconded.</p> <p>Introduction of new appointees: Dr. Shirley Patterson and Judge Dale Youngs</p>	<p>MOTION CARRIED</p>
<p>Report of the Secretary</p>	<p>The minutes from the July 11, 2011 meeting were reviewed. Carol Scott moved to approve the minutes, Kathy Thornburg seconded.</p>	<p>MOTION CARRIED</p>
<p>Report from the Executive Director</p>	<p>Daryl Rothman reviewed highlights of his written report of his activities since the July 11, 2011 CBEC Meeting.</p> <p>Valeri Lane stated that the Executive Director contract with University of Missouri ends August 31, 2011. DSS is continuing to work with Children's Trust Fund to move the Executive Director contract from University of Missouri to Children's Trust Fund.</p>	
<p>Budget Report</p>	<p>Daryl Rothman and Valeri Lane had a phone conversation with Donna Imhoff to discuss the format of the budget report. One item discussed was to have sub-categories under the Contractual line and the Board Meeting Expenses line.</p> <p>Cindy Wilkinson indicated the Department of Health and Senior Services has a contract for \$5,000 to be used for Executive Director salary. This is for June 1, 2011 through May 31, 2012. Daryl will follow-up on this.</p> <p>Discussion regarding using Hall Family Foundation grant money of \$9,531 to help pay for grant writer. Sue Stepleton moved to approve this motion and Stacey Owsley seconded.</p>	<p>MOTION CARRIED</p>

Agenda Topic	Discussion	Follow-up
<p>Discussion/Action Items</p>	<p>Data Pilot - Denise Mauzy from OPEN Initiative gave an update.</p> <p>ECCS/CBEC Joint Plan – Daryl Rothman, Valeri Lane, Stacey Owsley, Kathy Fuger and Cindy Wilkinson have been working on the Strategic Plan. Daryl indicated they are close to having completed. Valeri Lane said the last piece in the process is looking at the outcome of the Early Childhood Learning Program.</p> <p>CBEC Retreat – Discussion to extend regular Board Meeting to cover topics instead of having a Retreat; Set a date and go with whoever can attend; Postpone Board Retreat until Early 2012. It was decided the Executive Committee would take this into consideration and get back to the Board.</p> <p>Race to the Top Early Learning Challenge Grant – Kathy Thornburg gave an update. There was a Steering Committee Meeting on July 8, 2011. CBEC to lead work. DESE is working on getting grant money from other foundations.</p> <p>Policy Agenda for 2012 Session –Began discussion of topics to be considered for the CBEC FY12 Policy Agenda.</p> <ul style="list-style-type: none"> o Strengthening Child Care Licensing Law (Carol Scott) o Union Raising Money to Pay Providers Higher Subsidy (Jim Caccamo) – If bill introduced, what is CBEC's position? o Introduce bill regarding Quality for Early Learning (Jim Caccamo) o Appropriations (Resources) – Qualified Teachers – level of subsidy payment rate to afford better qualified staff (Sue Stepleton, Ruby Harriman Christian, and Carol Scott) o Supporting Pre-K (Daryl Rothman) 	
<p>Reports to the Board</p>	<p>Carol Scott indicated she was appointed to Children's Services Commission, filling a space created for a representative of a statewide child advocacy organization. Home Visiting Workgroup (Valeri Lane) – Requested the Board engage in conversation of how HV fits with the broader early childhood system. Suggestions were made and Valeri will take back to workgroup.</p>	

Agenda Topic	Discussion	Follow-up
Adjournment	Patsy Carter moved meeting be adjourned at 11:00 and Carol Scott seconded.	MOTION CARRIED
Next Meeting	October 3, 2011 at Governor's Office Building, Room 470 Call in numbers: 573-526-5712 or 866-630-9350	

Minutes reviewed by Secretary, Carol Scott
Approved August 31, 2011