

**CBEC State Advisory Council
Meeting Minutes
May 15, 2012**

Members Present:	
Roseann Bentley, Greene County Commissioner (10:30-2:30)	Sue Stepleton, Washington University
Patsy Carter, Department of Mental Health (DMH)	Kathy R. Thornburg, Department of Elementary and Secondary Education (DESE)
Shirley Patterson, Consultant in Early Language & Literacy	Brenda Shields, Past President United Way of Greater St. Joseph
Stacey Owsley, MO Head Start State Collaboration Office (MHSSCO)	Margaret Donnelly, Department of Health and Senior Services (DHSS)
Carol Scott, Child Care Aware of Missouri	Mayme Young, Department of Insurance
Jim Caccamo, Metropolitan Council on Early Learning (10:00-2:00)	Valeri Lane, Zero to Three
Sheila Tannehill for Candace Shively, Department of Social Services (DSS)	
Members Present by Phone:	
Members Absent:	
Judge J. Dale Youngs, Circuit Court of Jackson County, Division 6	Ruby Harriman Christian, Daruby Enterprises
Guests Present:	
Cindy Wilkinson, DHSS	Melinda Sanders, DHSS
Carolyn Stemmons, MHSSCO	Angie Giddings, Missouri Senate
Brenton Siverly, OA Budget & Planning	Erin Brower, Partnership for Children
Teresa Generous, DHSS	Trevor Foley, Missouri Senate
Jennifer Tidball, DSS	
Staff Present:	
Daryl Rothman, Executive Director	Cindy Morff, Department of Social Services

Agenda Topic	Discussion	Follow-up
Call to Order and approval of the agenda	<p>Meeting called to order at 10:00 a.m. by Stacey Owsley. A quorum was present at the beginning and for all votes.</p> <p>The agenda was reviewed. Jim Caccamo moved to approve the agenda; Valeri Lane seconded.</p>	MOTION CARRIED
Report of the Secretary	<p>The minutes from the March 19, 2012 meeting were reviewed. Mayme Young asked to change her employer from DMH to Department of Insurance on the minutes. Carol Scott moved to approve the minutes, Sue Stepleton seconded.</p>	MOTION CARRIED
Special Topics	<p>Stacey Owsley reviewed the CBEC Group Norms.</p> <p>Brian Crouse from Missouri Chamber of Commerce spoke to the group regarding engaging the business community in Early Childhood.</p> <p>Scott Hippert, CEO of Parents as Teachers, made a presentation to the group regarding Engaging the Business Community in Early Childhood. Key point was to have a visible champion (someone well known) that supports Early Childhood.</p>	
Report from the Executive Director	<p>Report was reviewed and Daryl Rothman discussed key items.</p>	
Budget Report	<p>The budget report was reviewed. Valeri Lane asked why DESE didn't appear on the report. Jennifer Tidball from DSS indicated that in previous years, DESE and DSS had an MOU in place for this funding; which means that DESE's funds have come through DSS. There was a suggestion to have the DSS amount read \$20,000 instead of \$10,000 and to change the column heading to DSS/DESE. There was discussion regarding the fact this money has to be spent prior to June 20, 2012. Jennifer Tidball indicated the money could be used on Early Childhood programs within DSS, even if it's not spent by CBEC, as it is funds from CCDF. Valeri Lane asked whether, if CBEC doesn't spend the money from the departments, they would remain interested in continued financial support to CBEC. The ARRA funding ends in 2013. Prior to obtaining ARRA funds, it was the Departments' funding that primarily supported the CBEC budget. Stacey Owsley asked if the report was workable in the current format. Several members indicated the report was very confusing and not user friendly. It was determined the Executive Committee will work with DSS staff to change/restructure the</p> <p>format of the budget report, as feasible. Valeri Lane moved to approve the budget; Sue Stepleton seconded.</p>	MOTION CARRIED

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<p>Discussion / Action Items</p>	<p>State Budget, Impact on Early Childhood: Jennifer Tidball distributed a handout describing the budget actions effects on the Early Childhood programs in DSS. The ECDEC programs not funded by the FY2013 budget are Accreditation Facilitation; Start Up and Expansion, and Early Head Start. Stay at Home Parent is funded. Early Head Start funding has decreased from 5.67 million to the 2.65 million supported by other revenues. DSS will work with OA to see whether providers will agree to a lower contract amount. The cost per child would remain the same but the number of children served would decrease. The total projected loss is about 360 slots.</p> <p>Kathy Thornburg discussed DESE ECDEC funding. Missouri Pre-School Project (MPP), which is 165 programs, will receive 75% of what they received last year. The budget amount was reduced from 11.3 million to 8.3 million and all goes to MPP programs and will be moved to Office of Administration; funding for T.E.A.C.H. MISSOURI, MOT and the Head Start Collaboration Office will not be funded. First Steps funding was not affected, as it and other Early Childhood Special Education services were funded by the ECDEC revenue previously used to fund the DSS programs that have been cut.</p> <p>Margaret Donnelly from DHSS indicated they took no reductions to Early Childhood programs.</p> <p>Patsy Carter from DMH indicated there is no funding dedicated for early childhood and, so, they took no reductions.</p> <p>There was discussion regarding what CBEC's role should be regarding the budget cuts. Valeri Lane moved that CBEC put together an impact statement regarding recent budget cuts to Early Childhood; Sue Stepleton seconded. Daryl Rothman will complete a draft for Board review by Friday, May 18th.</p> <p>CBEC Retreat Work Plan: The work plan was reviewed. Carol Scott recommended the Mission Statement be added at the bottom of CBEC meeting evaluation forms. No other comments.</p> <p>CBEC Packets: Discussed whether Board members would like the packets paginated and copied for each CBEC meeting. It was decided the packet should be paginated prior to sending out via email to the Board. If a Board member would like a printed copy available at the meeting, they will need to contact Cindy Morff prior to the meeting.</p>	<p>MOTION CARRIED (Margaret Donnelly, Patsy Carter, and Mayme Young abstained)</p>

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	<ul style="list-style-type: none"> Recommend alternative options for use of these dollars in the state of Missouri to align with current priorities and that supports a fully collaborative and coordinated early childhood system. <p>Kathy Thornburg seconded. There was a stipulation that if the projected cost is more than \$50,000, the motion will have to come back to the Board.</p>	MOTION CARRIED
Adjournment	Margaret Donnelly moved to adjourn the meeting at 3:00pm; Mayme Young seconded.	MOTION CARRIED
Next meeting	August 14, 2012 from 10:00-3:00 at GOB, Room 470	

Minutes reviewed by Secretary, Carol Scott
Approved May 25, 2012