

**CBEC State Advisory Council
Meeting Minutes
August 14, 2012**

Members Present:	
Roseann Bentley, Greene County Commissioner	Judge J. Dale Youngs, Circuit Court of Jackson County, Division 6
Patsy Carter, Department of Mental Health (DMH)	Kathy R. Thornburg, Department of Elementary and Secondary Education (DESE)
Shirley Patterson, Consultant in Early Language & Literacy	Brenda Shields, Past President United Way of Greater St. Joseph
Stacey Owsley, MO Head Start State Collaboration Office (MHSSCO)	Margaret Donnelly, Department of Health and Senior Services (DHSS)
Carol Scott, Child Care Aware® of Missouri	Candace Shively, Department of Social Services (DSS)
Jim Caccamo, Metropolitan Council on Early Learning	
Members Present by Phone:	
Sue Stepleton, Washington University	
Members Absent:	
Mayme Young, Department of Insurance	Valeri Lane, Zero to Three
Guests Present:	
Cindy Wilkinson, DHSS	Brenton Siverly, OA Budget & Planning
Carolyn Stemmons, MHSSCO	Cindy Reese, DHSS
Stacey Preis, Joint Committee on Education	
Guests Present by Phone:	
Erin Brower, Partnership for Children	Kathy Fuger, UMKC
Shelley Mayse, Family Conservancy	
Staff Present:	
Daryl Rothman, Executive Director	Cindy Morff, Department of Social Services

Agenda Topic	Discussion	Follow-up
Call to Order and approval of the agenda	<p>Meeting called to order at 10:06 a.m. by Stacey Owsley. A quorum was present at the beginning and for all votes.</p> <p>The agenda was reviewed. Jim Caccamo moved to approve the agenda; Shirley Patterson seconded.</p>	MOTION CARRIED
Report of the Secretary	<p>The minutes from the May 15, 2012 meeting were reviewed. Carol Scott moved to approve the minutes, Jim Caccamo seconded.</p>	MOTION CARRIED
Special Topics	<p>Presentation by Nichole Paridis and Deborah Weatherston from Michigan Association for Infant Mental Health on Early Childhood Mental Health Endorsement Process and Core Competency for Infant Mental Health.</p>	
Report from the Executive Director	<p>Report was reviewed and Daryl Rothman discussed key items. Shirley Patterson inquired whether the Fact Sheet was on-line. Carol Scott and Daryl Rothman indicated it wasn't on line yet. The wanted to make sure it was okay with the Board first. The Fact Sheet was reviewed and Board members asked Daryl to work on a more user friendly format for the table of budget figures.</p>	
Budget Report	<p>The budget report was reviewed. Carol Scott inquired about the fact it showed \$10,000 for DSS instead of \$20,000. Stacey Owsley said the \$10,000 was correct; indications of \$10,000 additional from DESE had been wrong on previous reports. Margaret Donnelly revisited the issue that the budget report was supposed to be restructured in a more user friendly format. Stacey Owsley indicated they are working with DSS fiscal staff to revise the format.</p> <p>The budget match page was reviewed and Kathy Thornburg said DESE and the University were working on their match report.</p> <p>Carol Scott moved to approve the budget; Kathy Thornburg seconded.</p>	MOTION CARRIED
Discussion / Action Items	<p>Stacey Owsley announced she is resigning as Acting Chair for CBEC effective September 1, 2012. Stacey also said Kathy Thornburg was leaving DESE so would no longer be a Board member effective September 1, 2012. There was discussion regarding the current 3 vacancies and pending vacancies. Stacey indicated that recommendations for the current vacancies were submitted to</p>	

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	<p>Boards & Commissions but have not been finalized by the Governor's Office. The Board agreed the Chair position needs to be filled as soon as possible. A nominating committee was formed and the members are Roseann Bentley, Jim Caccamo and Margaret Donnelly. The nominating committee will recommend an individual or individuals to the Board at 11:00 a.m. on August 29, 2012. Kathy Thornburg moved to approve the members of the nominating committee and Candy Shively seconded.</p> <p>Jim Caccamo presented information regarding America's Edge which is a group in Washington that is focused on Children's Issues. This organization prepares studies on Economic Benefit and Quality Early Learning for States. Jim Caccamo moved the Board go forward with an economic study, with a cost not to exceed \$600, with CBEC Board having final approval of the report content before it goes in publication, and pending approval of the revised Advisory Council grant proposal. Kathy Thornburg seconded.</p> <p>Patsy Carter presented the Early Childhood Mental Health Workgroup recommendation that states: The Early Childhood Mental Health Workgroup recommends that CBEC contract for an early childhood public awareness campaign with a targeted focus on social and emotional development. There was discussion around this recommendation. Margaret Donnelly moved that the Board approve the intent of the Early Childhood for Mental Health Workgroup to explore an Early Childhood public awareness campaign, with the Executive Director to bring cost back to the board for a decision, Carol Scott seconded. Kathy Thornburg reminded the board that University of Missouri students were available to assist with a modest campaign, for only \$750.00. Inasmuch as this sum exists within the work group budget, the board expressed its support for the Executive Director to pursue this option as well.</p> <p>Policy Recommendations: Brainstormed recommendations for Stacey Owsley and Daryl Rothman to present to Dr. Mike Nietzel at the Governor's Office. There was discussion regarding Quality Rating System (QRS) and whether this was the right time to pursue. Kathy Thornburg presented material on QRS. It was determined QRS would not be pursued but the following quality items would be recommended:</p> <ul style="list-style-type: none"> •National Registry – Fingerprint/Background Screening •Increase Access to Training •Social/Emotional Development •Voluntary Pre-K 	<p>MOTION CARRIED</p> <p>MOTION CARRIED</p> <p>MOTION CARRIED</p>

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Additional Reports/Documents	<p>Reviewed the Early Care and Education Programs (ECEP) Workgroup potential member list. Shirley Patterson indicated she would like to be included in the workgroup. Carol Scott volunteered to be Chair for the ECEP workgroup. Kathy Thornburg moved to approve Carol Scott as Chair for the ECEP Workgroup; Shirley Patterson seconded.</p> <p>Reviewed reports from workgroups, departments, and partners. No comments or discussion.</p>	MOTION CARRIED
Adjournment	Roseann Bentley moved to adjourn the meeting at 3:00pm; Carol Scott seconded.	MOTION CARRIED
Next meeting	November 13, 2012 from 10:00-3:00 at GOB, Room 470	

Minutes reviewed by Secretary, Carol Scott
Approved August 20, 2012