

**Coordinating Board for Early Childhood
Special Board Call
August 14, 2013 from 1:30-2:30pm**

MINUTES

On the call: STAFF: Daryl Rothman; GUESTS: Jeanne Serra, Ray Anderson, Sheila Tannehill, Renee Joiner, Cindy Reese; BOARD MEMBERS: Paula Knight, Patsy Carter, Jim Caccamo, Mayme Young, Stacey Owsley, Carol Scott, Brenda Shields, Shirley Patterson, Roseann Bentley, Valeri Lane

Chair Jim Caccamo called the meeting to order at 1:33pm, a quorum was determined to be present. Jim reviewed the below agenda.

➤ **Contracting with Part-Time Staff After End of ARRA Grant Period
August 31.**

-Health Resources and Services Administration grant: CBEC responsibilities.: Jim asked Cindy Reese from DHSS to summarize the recently-awarded HRSA grant and CBEC's responsibilities therein. Cindy stressed that the main CBEC responsibilities would relate to expanding the relationships between CBEC and local ECCS stakeholder teams, including attendance at some local stakeholder meetings and participation on quarterly calls. Cindy indicated there would also be some CBEC coordination for the trainings related to mitigation of trauma and toxic stress, cornerstone themes of the grant application. Carol Scott moved that the board approve contracting with a ¼ time person to perform the HRSA work. Sheila Tannehill requested Carol Scott make amendment, and she did so, to specifically move that CBEC approach Children's Trust Fund to house the contract, from which point the part-time contactor could be pursued, and that any contract over \$3000 must be competitively-bid unless secured with a governmental or quasi-governmental agency. Shirley Patterson seconded the motion, which passed with no objection or abstention.

-Support for work groups, meetings, etc.: It was reiterated that the board had, at the CBEC meeting of 8-6-13, authorized Daryl to perform up to 50 hours of grant close-out work, as permitted by ACF, not to extend past October 31, 2013. The board excused Daryl and guests for an executive session portion of the call to discuss possible securing of part-time, contracted support for CBEC functions after the ARRA grant closes out, August 31, 2013.

- **Spend-down of Remaining Unobligated ARRA funds.:** It was reported that there will be approximately \$52,000 remained in unobligated ARRA funds and reiterated that ACF would like all states to spend down their funds. Discussion included perspectives that all funds should be spent, if at all possible; perspectives that the funds perhaps should not be spent if it could not be done wisely, All seemed in agreement that, if spent, should be done strategically and impactfully. Carol Scott moved that all unneeded, remaining, unobligated ARRA funds should be designated for the CBEC Public Awareness Campaign. Val Lane seconded and the motion passed and no abstentions.

CBEC Mission

To ensure that Missouri's early childhood programs and services are comprehensive, coordinated, accessible, adequately funded and of the highest quality to meet the needs and to promote the well-being of all young children and their families. This can be accomplished by (a) developing key partnerships, (b) building collaborative strategies and (c) ensuring equal access to necessary resources, resulting in the implementation of an effective and sustainable early childhood system.