

**CBEC State Advisory Council
Meeting Minutes
January 6, 2015 from 10:00-3:00**

Members Present:	
Jim Caccamo, Metropolitan Council on Early Learning	Sue Porting, Dept. of Health and Senior Services (DHSS Representative)
Patsy Carter, Department of Mental Health (DMH)	Stacey Preis, Dept. of Elementary and Secondary
Cindy Burks, Department of Social Services (DSS)	Shirley Patterson, Consultant in Early Language & Literacy
Valeri Lane, Zero to Three	Carol Scott, Child Care Aware of Missouri
Roseann Bentley , Green County Commissioner	Brenda Shields, Past President, United Way of Missouri
Stacey Owsley-Wright, MO Head Start	
Members Present by Phone:	
Judge J. Dale Youngs, Judiciary Representative	
Paula Knight, St. Louis Public School District	
Members Absent:	
Guests Present: 526-5398/866-630-9345	
Lisa Driskel Hawxby, OPEN Initiative/MU	Julie Allen, Project Launch
Kathy Fuger, UMKC	Pamela Speer, MO Accreditation
Staff Present:	
Linda Sommers, Department of Social Services (DSS)	Justin Logan, Department of Social Services (DSS)
Cindy Reese, Dept. of Health and Senior Services (DHSS)	Tasha Baker, DSS Children's Services

Agenda Topic	Discussion	Follow-up
Call to Order and approval of the agenda	Meeting called to order at 10:00 a.m. by Jim Caccamo. The agenda for January 6, 2015 was reviewed and addition of Financial Report and Core Competency Report were added. Motion to approve agenda as amended by Carol Scott. Motion seconded by Shirley Patterson.	MOTION CARRIED
Report of the Secretary	Minutes of the April meeting were presented and motion to approve by Carol Scott. Motion seconded by Roseann Bentley. Minutes of the October call in meeting were presented and a motion to approve by Carol Scott. Motion seconded by Stacey Wright.	MOTION CARRIED MOTION CARRIED
Budget Report	The budget was presented by Justin Logan of the DSS staff. It was requested by Carol Scott that a date be put on the budget reports. Brenda Shields requested a quarterly report. It was put into a motion by Roseann Bentley that there be quarterly budget reports. Motion seconded by Paula Knight.	MOTION CARRIED
Discussion/Action Items	<p><u>Nomination Committee Report</u> The Nominating Committee made up of Brenda Shields, RoseAnn Bentley and Stacy Pries presented to the committee the slate of Carol Scott – continuing as Secretary; Shirley Patterson – Vice Chair; Roseann Bentley – Chair. A motion was made by Valerie Lane to accept the slate of officers as presented. Motion seconded by Paula Knight.</p> <p><u>Vacancies on the Board</u> Jim had discussed with Mike Nietzel of the Governor’s office about the appointments from that office. If there are any names recommended, send to Jim Caccamo with a resume and a biographical paragraph. The question was posed as to whether state employees can serve on the Board. There is no reason they cannot per the by-laws. The only “member roles” are that appointees are suggested to be varied statewide.</p>	MOTION CARRIED

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	<p><u>Head Start State Collaboration Office</u> Dr. Kathy Fuger and Stacey Wright led the discussion on the FFY 14 Head Start Needs Assessment Report findings. The MHSSCO is required to conduct a HS Needs Assessment and update it annually as per the Head Start Act. Dr. Fuger and Ms. Wright engaged in discussion with the CBEC on the process, results and next steps of the MHSSCO relating to the needs assessment. These are:</p> <ul style="list-style-type: none"> o Sharing aggregate results with groups o Continued coordination o Shaping strategies state and local levels o Emphasizing focus areas of FY14 needs assessment o Conduct comprehensive needs assessment for FY15 <p><u>Child Care Development Block Grant</u> Cindy Burks presented an update on CCDBG and the needed steps. Step one is to develop an RFP to study and be ready by July 1 to implement a process to develop measurable performance indicators for Early Care and Education programs. Bid process must go through OA. Necessary follow ups would be to have the first draft of performance indicators by February 1.</p> <p><u>Mental Health Consultation</u> Patsy Carter asked for any feedback on the Mental Health Consultation framework. The plan is to take it to MO Health Net, realizing that it will need to be an evolutionary process. An endorsement was requested from CBEC. Motion was made by Patsy Carter to give CBEC endorsement. Motion seconded by Carol Scott. A roll call vote was taken with nine ayes and three abstaining.</p> <p><u>Core Competency</u> Patsy Carter brought up for discussion the development of Core Competencies for the EC mental health workers identified in the framework. Jon Korfmacher of the Erikson Institute has done a comparison of other state's core competencies. Michigan has developed a competencies and will give other states license to use them for \$20,000 with \$1000 annual renewal fee. Consensus from CBEC was for Missouri to create its own competencies.</p>	<p style="text-align: center;">MOTION CARRIED</p>

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	<p><u>Health Workgroup</u> Cindy Burks introduced the purpose of a Health Workgroup under CBEC to have a mission of coordinating primary health care and wellness for young children and families. The CBEC Board gave their endorsement of this workgroup.</p> <p><u>Early Care and Education Obesity Prevention</u> Carol Scott informed the Board of Child Care Aware of Missouri's work, including the promotion of healthy environment to address childhood obesity.</p> <p><u>Thank You from Jim Caccamo</u> Jim thanked the Board for their service and cooperation during his tenure as Chairman. He noted that he would continue to serve on the Executive Committee, as it would consist of the CBEC officers, the previous chair, and three others appointed by the current chair.</p>	
Adjournment	Patsy Carter moved to adjourn the meeting at 1:00 p.m.; Cindy Burks seconded.	MOTION CARRIED
Next Meeting	April 7, 2015 from 10:00 am – 3:00 pm; Governor's Office Building Room 315	