

**Coordinating Board for Early Childhood  
June 10, 2009 Minutes  
10:00 a.m. – 2:00 p.m.  
Governor’s Office Building, Room 460**

**Attendance:**

**Members Present:** Karen Bartz, Roseann Bentley, Patricia Carter, Hillary Elliot, Tom Frawley, Theresa Mayberry-Dunn, Stacey Owsley, Sharon Rohrbach, Deborah Scott, Brenda Shields, and Sue Stepleton.

**Absent:** Monica Haaf, Kent King, Valeri Lane, Nancie McAnaugh, Kathy Thornburg, and Joe Ulveling.

**Others Present:** Carrie Shapton, Paula Nickelson, Sarah Ledgerwood, Carol Scott, Anne Clouse, Becky Houf, Carolyn Simmons, Kathy Fuger, Susan White, Margo Heger, Beth Ann Lang, Kathy Penfold, Melinda Sanders, Mike Abel, Scott Penman and Sharon Aldrich.

**Proceedings:**

**Call to Order:** Meeting called to order by Chair, Karen Bartz, at 10:15 am.

**Quorum:** A quorum was present at the beginning of the meeting and for each vote.

**Motion:** A motion was made to approve the minutes as presented. The motion was seconded and approved unanimously.

**Report of Chairman**

In addition to her written report, Karen talked about plans to meet key early childhood leaders in the St. Louis area. Rich Patton of Vision for Children at Risk will make arrangements sometime over the summer months.

**Program Presentation: Missouri Child Care Resource and Referral Network (MOCCRRN)**

L. Carol Scott, MOCCRRN executive director, presented an overview of the work of the organization and how that work meshes with the interests of the Board. Board members asked many questions related to the various quality improvement initiatives offered by MOCCRRN.

**ECCS Steering Committee Annual Report**

In the Board’s resolution to adopt the ECCS plan as its strategic plan in May 2007, it was stated that the ECCS Steering Committee would submit an annual report to the board by May 31 of each year. That report was distributed in advance of the meeting and reviewed at the meeting by Paula Nickelson and several members of the committee, including Dr. Kathy Fuger and Mike Abel, UMKC Institute for Human Development; Becky Houf (DSS), Melinda Sanders (DHSS), Carol Scott; Stacey Owsley;; and Patsy Carter. Major changes to each goal and the rationale for

such changes were presented. Board members asked many questions that were noted for future consideration by the committee.

The Steering Committee also presented ideas for ensuring continuity of oversight for the plan after federal funding ends, probably in August 2009. The thought now is to embed oversight of the ECCS plan and its implementation with the Head Start-State Collaboration Office. However, it is too soon for the Board to adopt a specific recommendation. The Steering Committee will return to the Board in about six months with a more specific plan.

The development of local early childhood community infrastructures was briefly reviewed. Much more detail was provided in the advance report.

The chair encouraged all Board members to review the plan again since it has been a year since first approved and the plan has direct implications for the future work of the Board.

### **Board Business**

**Budget.** Board members received in advance a description of the expenses and income associated with the Board's work. The work plan includes completion of the current pre-k and professional development projects and beginning work on governance, home visitation programs and developmental screening.

In summary, the expense budget for FY09 is:

Staff Expenses	\$45,000
Board Meeting Expenses	\$8,000
Pre-K Panel	\$29,500 (\$16,700 will be paid in FY08)
Professional Development	\$7,500 (\$7,500 will be paid in FY08)
Special Projects	\$15,000
<b>Total</b>	<b>\$105,000</b>

The income budget for FY08 is:

Department Allocations	\$60,000
Kauffman Grant Balance	\$20,000
Hall Family Foundation Grant	\$25,000
<b>Total</b>	<b>\$105,000</b>

**Motion: A motion to adopt a budget of \$105,000 for the FY09 work plan was made, seconded and approved unanimously.**

**Motion: A motion to seek additional funds for special projects from public or private sources, with review by the board before submission of any grant requests, was made, seconded and approved unanimously.**

**Motion: A motion to designate DSS as the fiscal agent for all Board funds in FY09 was made, seconded and approved unanimously.**

**Adjournment:**

**Motion: A motion was made to adjourn at 2:00 p.m. which was seconded and approved unanimously.**

Next meeting will be July 8, 2008 from 9:00 a.m. to 11:00 a.m. via conference call.

Minutes drafted by Sharon Aldrich  
Minutes submitted by Secretary, Deborah Scott  
Minutes approved