

**Coordinating Board for Early Childhood  
Board Meeting  
August 12, 2008  
9:00 a.m. – 11:00 a.m.  
Via Conference Call**

**Attendance:**

**Members Present:** Karen Bartz, Patsy Carter, Tom Frawley, Kent King, Theresa Mayberry, Stacey Owsley, Sharon Rohrbach, Deborah Scott, Brenda Shields, Sue Stepleton,

**Absent:** Roseann Bentley, Monica Haaf, Valeri Lane, Nancie McAnaug, Kathy Thornburg, Joe Ulveling

**Guests:** Doris Hallford, John Heskett, Paula Nickelson, Jo Anne Ralston, Carol Scott, Emily Smith (PFC)

**Staff:** Patty Nolte

**Proceedings:**

**Call to Order:** Meeting called to order by Chair, Karen Bartz, at 9:10 am.

**Quorum:** A quorum was present at the beginning of the meeting and for each vote, with the exception of the adjourning vote.

**Report of Secretary – Approval of July Minutes**

Minutes amended to delete the following sentence on last page: "Education Begins At Home does not include newborns (excluded by regulation), which will affect Nurses for Newborns."

**Motion:** A motion was made to approve the minutes as amended. The motion was seconded and approved unanimously.

**Report of Chairman (no written report provided)**

Hillary Elliot left governor's office the end of July. Trish Vincent from governor's office is supposed to follow up with us regarding who will be designated as the new appointed member from the Governor's Office. Hillary accepted a position with the Missouri Charter Public School Association. She sent her regards to the board and her admiration for the work that we are doing.

Several people will be leaving early so the chair suggested several changes in the agenda to get all votes in early in the meeting.

**Board Business**

**Proposed Bylaw Changes –**

Tom Frawley presented an overview of proposed changes.

### Officers

Revised Article IV, Section II

Section II. Officers shall be elected for a two-year term at the annual meeting and shall serve until their successors are duly elected and qualified. No person shall serve more than **[one] two** two-year terms in any one office, and no person shall hold more than one office at a time.

**Motion: A motion to adopt the above stated revision was made, seconded and approved without discussion.**

Revised Article III, Section IV ...

Section IV. Each **[appointed]** member shall attend **[in person at least] no less than the annual meeting and** one **additional** meeting per year.

Discussion revolved around the rationale for excluding electronic meetings, how often the board will meet in the future, and being realistic about the ability of department directors to participate in monthly meetings.

**ACTION:** Table for September meeting.

New Article III, Section V...

The Board shall recommend to the Director of Boards and Commissions in the Governor's Office that any appointed member who fails to attend four consecutive meetings be removed from the Board as described in Article III, Section II, of these bylaws. For purposes of this Section V, attendance by a substitute or through telephonic or electronic means constitutes attendance.

**ACTION:** Table for September meeting.

Discussion identified several issues that Tom will reconsider and bring back to the board for discussion, including frequency of meetings, designated representatives for department directors, timing of terms of office, involvement of past chair with the executive committee, and time between terms as an officer.

### **Draft FY10 Legislative and Administrative Interests**

The Chair thanked Kathy Thornburg for her assistance in putting this together, based on last year's statement and the current ECCS plan.-

Discussion focused primarily on the following items:

- QRS – Consensus that position should be similar to last year. Deborah will provide information on the fiscal note related to this bill.

- Early Head Start – Consensus that position should be to request funds for more slots and increased funding for existing slots, although either may be unlikely in current fiscal climate.
- Child Care Subsidy – Consensus that position should identify specific formula adjustments and that the Board's recommendations should be consistent with that of other child advocates in the state. Identifying this position will take additional research.
- P-20 Council – Consensus that position should be to support the continuation of this council with representation of the CBEC.

Members also suggested that the Board's recommendations need to build a better case for support from an economic development perspective.

**ACTION:** With limited time for additional discussion, the chair suggested that further discussion be tabled and that the executive committee develop a revised statement for board vote before the next meeting. The process for such a vote will need to be determined with legal counsel.

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### **CBEC Budget**

The Pre K Panel determined there was a need for an additional meeting. It has been scheduled for September 8<sup>th</sup> with perhaps 80% of members being able to attend. Pre K Panel Chair Tom Watkins volunteered to raise funds for the additional meeting and he did. Consultant expenses for the additional meeting will be \$5,380.

**Motion: To approve an addition of \$10,000 in expenditures to the FY10 budget and to accept the funds already pledged for the purpose of conducting an additional meeting of the Pre-K Panel was made, seconded and approved unanimously.**

**Motion: A motion to approve an amendment of the current contract with Goffin Strategy Group for expenses associated with additional work related to the work of the Pre-K Panel, was made, seconded and approved unanimously**

The Francis Family Foundation has expressed interest in the work of the board but a proposal might need to be submitted by Sept 4. The chair proposed making the request for funds to follow up on the Pre K Panel recommendations and support the board's strategic planning process. A suggestion was made to include the family involvement/leadership strategy in the ECCS plan. It was also suggested that the proposal be written as general as possible and to send a draft to board members before submission.

**Motion: A motion to authorize the chair to submit a grant to the Francis Family Foundation for \$20,000 to support the work of the board was made, seconded and approved unanimously**

**ACTION:** Karen will send the proposal to the board for comment prior to submission.

The Chair asked how often the board would like to receive budget reports. The consensus was for quarterly reports.

## **Reports**

### **ECCS Steering Committee**

Steering Committee would like direction on the revised strategies proposed in June and included in the Annual Report to CBEC document dated May 30, 2008.

The Chair suggested that there is insufficient time in this meeting to give careful consideration to the strategy changes. Discussion focused on the impact of not taking action on the work of the ECCS Steering Committee and community collaborations that are being developed throughout the state. Both groups need direction from the board. Not approving the revisions at this time will have no impact on the current grant requests for ECCS funds.

More discussion of the ECCS plan needs to be on the board's schedule in the next couple of months.

**ACTION:** Executive committee will consider how and when to involve the board in such planning.

**Adjournment:** A quorum was no longer present as of 10:35. This occurred prior to a formal motion to adjourn was made. Despite not having a quorum, a motion to adjourn the meeting was considered.

**Motion:** A motion was made for the meeting to adjourn at 10:35 am. The motion was seconded and approved unanimously by those present.

**Next Meeting      FRIDAY, September 12, 10 a.m. – 3 p.m., Jefferson City**

Minutes drafted by Patty Nolte  
Minutes submitted by Secretary, Deborah Scott  
Minutes approved September 12, 2008