

**Coordinating Board for Early Childhood
Governor's Office Building
200 Madison Street, Room 460, Jefferson City, MO
September 12, 2008**

Attendance:

Members Present: Karen Bartz, Roseann Bentley, Patsy Carter, Tom Frawley, Valeri Lane, Stacey Owsley, Pattie Parris, Sharon Rohrbach, Carol Scott, Brenda Shields, Sue Stepleton, Kathy Thornburg,

Absent: Monica Haaf, Kent King, Theresa Mayberry, Nancie McAnaugh, Deborah Scott,

Joe Ulveling

Guests: Cindy Reese, JoAnne Ralston, Paula Nickelson, Doris Hallford, Carolyn Stemmons, John Heskett, Cindy Hudson, Emily Smith, Beth Ann Lang, Amali Duvall, Robin Belles, JoAnne Nelson, Lois Williams, Beth -Ewers-Jones, Pam Rafferty

Staff: Patty Nolte

Proceedings:

Call to Order: Meeting called to order by Chair, Karen Bartz, at 11:10 am.

Quorum: A quorum was present at the beginning of the meeting and for each vote.

Report of Professional Development Committee

Dr. Joyce Miller presented her report on the professional development system in Missouri. There was discussion of some specific recommendations for improving coordination of services and her recommendation that the state needs to develop a new state level structure with both authority and accountability for professional development and quality improvement. Kathy requested that any factual corrections to the report be sent to her by September 17. These will be conveyed to Dr. Miller for inclusion in the final report.

MOTION: To accept the final (corrected) report to be submitted by Dr. Miller and convey our appreciation for her information and advice. The motion was seconded and approved unanimously.

ACTION: Professional Development Committee will bring recommendations to the next board meeting. Carol Scott added to the PD Committee membership.

Report of Secretary

Motion: A motion was made to approve the minutes. The motion was seconded and approved unanimously.

Members agreed that identifying both motions and actions in the minutes is helpful.

Report of Staff

Patty Nolte reviewed required information for expense reports from Board.

Report of Chairman

Karen Bartz welcomed new members – Carol Scott and Patti Parris. The board is now composed of 18 people, so a quorum requires 10 members.

Kathy Bartz and Karen Thornburg met with Dan Haggard, Office of Child Development in New Mexico, with Sue Stepleton and Stacy Owsley participating via conference call on September 10. Dan described the early childhood system in New Mexico. Karen asked others to comment on points that they noted. NM has been working about 15 years on their early childhood system and, even after all this time, they are still improving the system.

Board Business

Meeting Schedule for 2009

At the last meeting, members stated a desire for fewer in-person meetings; perhaps quarterly would be sufficient.

The proposed schedule does assume two changes in the bylaws.

1. That first meeting of year is annual meeting (not second)
2. That officers take over immediately after election at the annual meeting (not the first of the year).

If no items are on the conference call agendas that call for votes (aside from approving minutes), a packet of materials could be provided rather than having an actual meeting.

Numerous changes were made to the proposed scheduled because of conflicts with state or federal holidays.

MOTION: To approve the proposed REVISED 2009 meeting plan with quarterly in-person meetings and conference calls as needed. The motion was seconded and approved unanimously.

Strategic Planning/ECCS PLAN

Extensive discussion of points laid out in discussion paper. The chair emphasized that the Board does need to have an approved revised plan to accompany application for continued ECCS funding early next year.

ACTION: Five members of the board and/or ECCS steering committee who regularly attend ECCS meetings (Patsy, Stacey, Carol, Doris and someone from Health) will each facilitate in-depth discussion of one of the five goals of the plan at the November and December meetings. Board members will be divided into five groups and will spend 30-40 minutes on each goal. Will probably be able to do get through 2 goals in Nov and 3 in Dec. In December will seek motion to approve the revised plan and a proposed budget for funds that may be received from MCHB.

ACTION: Resend the revised plan.

Further discussion on how the board can address the issue of system governance presented in the professional development report and brought up by the Pre-K Panel. This is an issue that needs to be addressed before real change can be expected and new programs can be implemented most effectively. Questions were raised about needing a consultant vs. a facilitator, what is realistic with our current department structure, what we can learn from other states and have we truly determined that the current structure of the coordinating board will not be adequate to the task.

MOTION: To create Governance Committee to explore how the board should proceed to develop governance structure to achieve accountability and authority for the early childhood system in Missouri and to report to the Board by December. The motion was seconded and approved unanimously.

ACTION: Patsy, Carol, Roseann and Tom agreed to serve on this committee. Patsy will take the lead to initiate a first meeting of the committee.

Legislative Interests

Draft reviewed carefully by board. Consensus on statements regarding: QRS; EHS (confirmed that there has been no increase in payment since 1999); P-20 Council, and need to be more specific on subsidy recommendations. Extensive discussion on FY10 and long-range targets. Doris Hallford clarified the concept of market rate.

Suggestion that we identify a position, among the states, that we want to achieve by a certain date and set targets to achieve that position. No consensus on having a 4 or 8-year goal.

ACTION: Chair will develop options for consideration and board will hold a conference call in the next two weeks to decide this issue. Call will be scheduled based on availability of the maximum number of board members and will be posted per the Sunshine law.

Financial Report

Not available for this meeting.

Bylaws Revision

Action: Hold for next meeting

Other Reports

Third Pre-K Panel Meeting

Board members who are also members of panel made a brief report. The group is progressing with draft recommendations and should be able to finish work as planned on October 7. Report will be presented to board on November 18.

Adjournment

Motion: A motion was made for the meeting to adjourn at 2:55 p.m. The motion was seconded and approved.

NEXT MEETING: October 14, 2008 9 a.m. – 11 a.m. Conference call

Minutes drafted by Patty Nolte

Minutes submitted by Secretary, Deborah Scott (without review)

Minutes Approved October 14, 2008