

**Coordinating Board for Early Childhood  
Board Meeting by Conference Call  
June 19, 2009**

**Attendance:**

**Members Present:** – Karen Bartz, Patsy Carter, Margaret Donnelly, Becky Houf, Monica Haaf, Stan Johnson, Valeri Lane, Paula Neese, Stacey Owsley, Sharon Rohrbach, Brenda Shields, Sue Stepleton, Kathy Thornburg, Joe Ulveling

**Absent:** Roseann Bentley, Tom Frawley, Mayme Miller

**Guests:** Melanie Glascock, Angie Hull, Kathy Quick, Jo Anne Ralston, Melinda Sanders, Carrie Shapton, Carol Scott, Cindy Wilkinson, Robin Zellers

**Staff:** Patty Nolte

**Proceedings:**

**Call to Order:**

The Chair called the meeting to order at 9:03 a.m.

**Quorum:** A quorum was present at the beginning of the meeting and for each vote.

**Report of Chairman**

- No board members attended CCDF teleconferences. Becky did an excellent job in leading the call.
- Sue reported on Business Summit, stated there has been lots of communications with Pew.
- Additional information on Francis Family Foundation request – deferred, not denied. Meeting with Executive Director – The Foundation board had questions around lack of progress on QRS and how do the 3 groups – CBEC, PFC and Missouri Coalition for School Readiness coordinate work.
- There has been evidence of growing interest in P-20.
- Missouri is a leader in the nation in developing a database that can track students from first entry into a program, such as PAT or pre-K, through K-12, through college or other secondary prep, and into labor force.
- SB 291 that puts CBEC on reconstituted P-20 Council was sent to Governor on May 29...no word that he has signed yet.
- Next meeting of current P-20 Council on June 24 – chair will participate by phone.

**Board Membership**

Patsy Carter requested that Judy Finnegan, Interim Director, Office of Comprehensive Child Mental Health, be her designee.

**Motion: To approve Judy Finnegan as the designee for DMH. The motion was seconded and approved unanimously.**

Paula Neese has requested that Becky Houf be her designee.

**Motion: To approve Becky Houf as the designee for DSS. The motion was seconded and approved unanimously.**

The chair had not heard from the Governor's office regarding new member appointments.

**Board Business**

**Report of Secretary – Approval of June Minutes**

**Motion: A motion was made to approve the minutes with changes. The motion was seconded and approved unanimously.**

## **Budget**

FY09 ends the end of this month. No problems with covering FY09 expenditures.

F10 begins July 1 – current status of fund sources

- Currently have about \$20,000 in carry over from Hall Family Foundation.
  - DMH has said they cannot provide an allocation in FY10, the department provided \$10,000 in FY09
  - DHSS allocation comes from ECCS federal grant.
  - Received notice that grant approved but for \$105,000 rather than \$140,000
  - Margaret Donnelly and Cindy Wilkinson are working now on how this will impact the CBEC allocation from that grant but Margaret said that it would be at least \$10,000.
  - Budget for grant request allows money to be used for staff for CBEC.
  - DESE – Stan thought that the allocation had been processed but some confusion if for FY09 or FY10. He said that the intent is to provide \$10,000 for FY10.
  - DSS – Paula Neese reported that the intent is to provide as much as last year, \$20,000, and more if possible.

In summary, the CBEC will begin FY10 with following funds:

- HFF \$20,000 carryover
- DHSS \$10,000
- DESE \$10,000
- DSS \$20,000
- Total of \$60,000

FY10 commitments include

- \$5,000 for business summit
- \$10,000 for Patty's salary
- Balance of \$45,000

The chair asked if that was sufficient to proceed with the 6-month contract for ED position. The Board agreed by consensus.

## **Early Childhood Advisory Councils (ECAC)**

On May 11<sup>th</sup> the Governor's office informed the Chair that Missouri can apply for \$1,810,733 in ARRA money over a 3 year period to "establish advisory councils on early childhood education and care."

- ECAC's are called for in Head Start Reauthorization – councils to focus on all children, not just poor and not just Head Start children.
- The Head Start Reauthorization did not provide funding – now being funded through ARRA.
- CBEC and ECAC structures and responsibilities are very similar – we hope that Governor Nixon will designate CBEC as the Missouri ECAC so we can begin the application for the grant. Mayme Miller is working on this. Both Paula and Margaret think it's a matter of timing for the Governor with the budget closing this month.
- ARRA money can be used for ECAC staff and other operational expenses. Also for activities that will further coordination of efforts between parties responsible for early childhood programs, such as needs assessments, data systems, etc.
- Have until Aug 2010 to apply but plan to do much before then.
- Stacey pointed out that there would be much to do before being ready to submit the request, including the need to conduct public hearings on the proposal. There will also be significant reporting requirements.

- Must provide a match of 70% of the total grant in state dollars to claim the \$1.8 million. Total budget needs to be about \$6 million. Melanie Glascock said that she and others are working now to identify funds that can be used for this match. Difficulty is that most funds are already used to match other federal funds.

The Chair emphasized that CBEC will need the assistance of many to prepare the request and to manage the grant once it is received.

The Chair also asked for ideas from board members as to other sources of funding that could be approached until the ECAC grant is received. No immediate responses but board members were asked to contact chair with any ideas that may arise later. It was suggested that the Business Summit might spark interest among business people. Need to strategize how to take advantage of these opportunities

### **Contract for Executive Director**

- Bid should be at OA now, Patty will confirm.
- \$45,000 budget now, hope it will not be that much.

### **Reports**

#### **ECCS Steering Committee**

Cindy Wilkinson reviewed status of grant request as stated earlier in the meeting.

- Potential that grant could be fully funded if there is any federal funds swept up at end of federal fiscal year but we should not plan on that.
- Committee met June 3 – talked about indicators and will begin more work on them.
- Presented annual report as requested by board.
- Report received with packet has been posted on DHSS website and link will be added to CBEC website
- No comments or questions.

#### **QRS Steering Committee**

Kathy Thornburg, committee chair reported.

- The steering committee met last week. The committee is looking at a number of options for moving ahead on components of the system and strategies for next year's approach to the legislature. No decisions yet.
- Board will need to take a stand in July or Sept re QRS or a variation of this system if we feel that a means of assessing and rewarding quality is essential to an effective early childhood system.

#### **Economic Stimulus Funding**

- Departments have a team of staff looking at all of the suggestions submitted for use of the funds. No decision yet but lots of discussion about the good ideas submitted by many people.
- Final plan will be presented to Governor for approval. No indication of when at this time.

#### **Professional Development Committee**

Kathy Thornburg, committee chair reported.

- NAEYC Professional Development Work Day in Charlotte on June 13<sup>th</sup>. Team members included Kathy Thornburg, Paula Neese, Jo Anne Ralston, Stacey Owsley, Beth Ann Lang, MOCCRRN, and Mary Stone, President-Elect NAEYC.
- Paula Neese, Jo Anne Ralston, and Stacey Owsley all agreed that they learned a lot from other states that can be applied back to Missouri's system.
- Board will also receive 3 reports before the July meeting related to work on the committee. Reports will relate to staff certification.

### **Governance Committee**

Patsy Carter, committee chair reported.

- The committee has had several telephone calls and will have a report with recommendations at the July meeting.
- Some discussion of holding this until Aug but the board needs to know direction when they do planning at July meeting so report will be presented and, if time is short, action will be postponed until August.

### **Other Reports or Updates**

- Sue Stapleton reported that there has been lots of activity and interest at the federal level on legislation for home visitation programs. She will keep us posted.
- Patsy shared info on the MO Kid Connection application – Missouri proposes to address challenges in linking primary care physicians to other child and family services providers by implementing MO Kid Connection.

### **Adjournment**

Roll call was again taken by the Chair to ensure a quorum was present.

**Motion: A motion was made for the meeting to adjourn at 10:30 a.m. The motion was seconded and approved**

**NEXT MEETING  
July 14, 2009  
Governor's Office Building  
200 Madison Street, Room 470, Jefferson City, MO  
10:00 a.m. – 3:00 p.m.**

Minutes approved July 14. 2009.