

**Coordinating Board for Early Childhood
Board Meeting by Conference Call
September 8, 2009**

Members Present: Dr. Karen Bartz, Roseann Bentley, Dr. Patsy Carter, Judge Tom Frawley, Ruby Harriman, Stan Johnson, Dr. Valeri Lane, Mayme Miller, Stacey Owsley, Paula Neese, Kathy Quick, Sharon Rohrbach, Brenda Shields, Sue Stepleton, Dr. Kathy Thornburg,

Absent: Daniel McCool

Guests: Tina Bernskoetter, Brian Crouse, Melanie Glascock, Becky Houf, Jo Anne Ralston, Melinda Sanders, Carrie Shapton, Dr. Carol Scott, Brian Webb, Cindy Wilkinson

Staff: Patty Nolte

CALL TO ORDER:

The meeting was called to order by the Chair, Dr. Karen Bartz, at 9:05 a.m. A quorum was present at the beginning of the meeting and for each vote.

The Chair welcomed new board members.

Dr. Jim Caccamo has attended several CBEC meetings in the past. He is Director of the Department of Early Learning at Mid America Regional Council, located in Kansas City. He oversees the Head Start programs in 3 counties and quality improvement initiatives for a 5 county, bi-state area.

Daniel (Dan) McCool lives in Rogersville and works in the Springfield area. He is the CEO of Ozark Therapy Institute. The Institute provides speech, language, occupational and physical therapy for children throughout southwestern Missouri.

Ruby Harriman lives and works in St. Louis. Ruby is owner of Daruby Enterprises, an educational and training company that specializes in computer-based training programs, and entry level training for health care careers. To respond to the needs of her students, she started the Daruby Early Learning Center, a private, for-profit program, serving infants through 12 years of age.

The governor has chosen to end the term of Monica Haaf and Joe Uveling as CBEC board members. Both will be sent letters thanking them for their service. Before the next meeting, staff will update the contact and biographical information on all members

REPORT OF SECRETARY/APPROVAL OF AUGUST MINUTES:

Brenda Shields, Secretary, presented the minutes for approval.

MOTION: A motion was made to approve the minutes as presented. The motion was seconded and approved unanimously.

REPORT OF CHAIRMAN:

Dr. Bartz did not have a written report. She did discuss recent meetings:

1. August 13 -- She made a presentation to about 30 business and nonprofit executives from throughout the state who comprise the 2009 class of the Missouri Chamber of Commerce Leadership Program. The presentation focused on economic implications of investing in early childhood.
2. September 3 -- Dr. Bartz met with the Kansas City Civic Council Education and Economic Development committee members to hear presentations on P-20 efforts in

Kansas and Missouri. Dr. Tim Gallimore, Department of Higher Education, presented the Missouri story.

3. More evidence of momentum around P-20 was a panel on P-20 that was part of the Governor's Conference on Economic Development, St. Louis on August 10 and 11. Dr. Bartz participated on the panel along with Mary Bruton, Department of Economic Development, Chris Nicastro, Department of Elementary And Secondary Education, Dr. Robert Stein, Department of Higher Education, Lowell Kruse, Chair, Coordinating Board for Higher Education, and David Liechti, Chair, Board of Education.

BOARD BUSINESS:

Executive Director Contract

The Office of Administration has received bids for the Executive Director contract. The review committee—Kathy Thornburg, Valeri Lane and Karen Bartz—has not yet received the bids for review.

Board Strategic Plan Draft

The copy in the board packet had notes in red from the August discussion. Minor editorial changes were made but no substantive changes. Revisions will be made after this month's discussion. The Chair reviewed the discussion from the last meeting where there appeared to be consensus:

1. The basic structure of the plan made sense so the board can focus now on content;
2. The values statements need some work with the addition of coordination as a value;
3. The title of "Outcomes, Goals, etc." needs to be changed to something more generic, like "overarching themes."

The Chair asked members to keep the following questions in mind as the discussion proceeded:

- Does the plan reflect what the board discussed as important in the July meeting?
- Does the plan reflect what members think is important for the CBEC?
- Does the plan reflect the board's responsibilities for all aspects of early childhood?
- What's missing?
- What seems to be duplicative?
- Is the plan reasonable for the board to achieve, with staff assistance and additional financial resources?
- Do the activity statements reflect the appropriate role of the CBEC?

Detailed discussion took place on the first two functional areas in the plan – Governance and Leadership, and Finance. Changes based on this discussion will be reflected in the draft for consideration at the October meeting. The discussion in October will focus on the final four functional areas in the plan.

It was also suggested that significant time be spent in October discussing the Pre-K Panel's recommendations and what, if any, actions need to be reflected in the strategic plan.

Considering the fact that the October agenda is already full, and issues related to the strategic plan require more face-to-face interaction, there was discussion of changing the November meeting to an in-person meeting.

Motion: To change the November 10 meeting to an in-person meeting. The motion was seconded and approved unanimously.

REPORTS AND WRAP UP:

Budget Reductions and Stimulus Funds

Becky Hauf, Department of Social Services, reported that the budget reduction plan has been finalized. She reviewed some of the cuts that were made. The stimulus funding plan had not been finalized at the time of the meeting but will be posted on the department website when available.

Grant Application Process

Paula Neese, Department of Social Services, reported that she will make sure the process to identify matching funds for the federal State Advisory Council grant application begins as soon as possible.

Other Comments

A question arose about the meeting schedule for 2010. A discussion took place about changing meetings during the legislative session from Friday to Monday. The Chair explained that the original intent was to have the board meetings at a time when the legislature was not in session so that department representatives would be available. The Legislature typically doesn't convene until 4 p.m. on Mondays but department representatives may be called for hearings earlier in the day. The Chair said she and Patty would look at Monday dates as an option and would have a proposed schedule for the October meeting.

ADJOURNMENT:

Motion: A motion was made for the meeting to adjourn at 11:57 p.m. The motion was seconded and approved.

NEXT MEETINGS:

October 13, 2009
In-Person Meeting
Department of Higher Education Annex, Conference Room
3515 Amazonas Drive
Jefferson City
10 a.m. – 3 p.m.

November 10, 2009
In-Person Meeting
Department of Higher Education Annex, Conference Room
3515 Amazonas Drive
Jefferson City
10 a.m. – 3 p.m.

Minutes reviewed by Secretary Brenda Shields
Pending Approval