

**Coordinating Board for Early Childhood  
Board Meeting Minutes  
October 13, 2009**

<b>Members Present:</b>	
Tom Frawley, Circuit Judge	Stacey Owsley, MO Head Start Collaboration Office
Dan McCool, Ozark Therapy Institute	Kathy Thornburg, Center for Family Policy and Research
Paula Neese, Department of Social Services	Ruby Harriman-Christian, Daruby Enterprises
Carol Scott, MO Child Care Resource and Referral Network	Stan Johnson, Department of Elementary and Secondary Education
Sue Stepleton, Parents as Teachers National Center	Jim Caccamo, Metropolitan Council on Early Learning
Mayme Miller, Director of Constituent Services, Governor's Office	Kathy Quick, Department of Health and Senior Services
Roseanne Bentley, Greene County Commissioner	Valeri Lane, Center for Human Services; ZERO TO THREE
<b>Members Present by Phone:</b>	
Brenda Shields, United Way of Greater St. Joseph	Sharon Rohrbach, Nurses for Newborns Foundation
<b>Members Absent:</b>	
Patsy Carter, Department of Mental Health	
<b>Guests Present:</b>	
Randy Eicholz, DSS	Tina Bernskoetter, Missouri Head Start Association
Cindy Wilkinson, DOHSS, ECCS	JoAnne Ralston, DESE, Early Childhood
Becky Houf, DSS	Angela Oesterly, DOHSS
Kathy Penfold, DOHSS	Glen Webb, Legal Advisor from AGO
<b>Staff Present:</b>	
Patty Nolte, CBEC Administrative Assistant	

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Follow-up</b>
<b>Call to Order</b>	Meeting called to order by Valeri Lane at 10:10. A quorum was present at the beginning of the meeting and for each vote.	

Agenda Topic	Discussion	Follow-up
<b>Introductions and Approval of Minutes</b>	<p>Valeri Lane acknowledged the board's loss of Karen Bartz as Chair of the Board. Welcome of Carol Scott as new member, and Jim Caccamo, Ruby Harriman-Christian, and Dan McCool to their first in-person meeting.</p> <p>Self introductions by members and guests.</p> <p>Minutes were reviewed. Corrections to the minutes noted: addition of Jim Caccamo as present; spelling corrections. <b>A MOTION WAS MADE TO APPROVE THE MINUTES AS CORRECTED.</b></p>	<p><b>MOTION CARRIED.</b></p>
<b>Report of the Vice-Chair accepting role as active Chair</b>	<p>Valeri Lane provided a verbal report. The recent release of the Chair from Coordinating Board will create an opening in the Chair position. Per CBEC by-laws, the Vice Chair will assume the duties of Chair, and the position of Vice-Chair will need to be appointed by the board. Will need to re-convene nominating committee. Valeri will not be able to register as lobbyist, a role carried by Karen Bartz as Chair.</p>	<p>Nominating Committee report at November meeting.</p> <p>Add discussion of lobbyist to Nov. agenda</p>
<b>Board Business</b>	<p><u>Contract for Executive Director</u></p> <p>Office of Administration has asked for an additional reference on one of the applicants. Should have award by the November meeting.</p> <p><u>1<sup>st</sup> Quarter Budget Report</u></p> <p>The 1<sup>st</sup> Quarter FY10 financial report was provided. <b>A MOTION WAS MADE TO APPROVE THE Budget.</b></p> <p><u>Revised FY10 Budget</u></p> <p>A revised FY10 budget was presented by Valeri Lane. Changes to the budget included a reduction in DSS funds due to elimination of all part-time, hourly positions, and the addition of the Francis Family Foundation funds. <b>A MOTION WAS MADE TO APPROVE THE REVISED BUDGET.</b></p> <p><u>2010 Meeting Schedule</u></p> <p>Discussion was held regarding the meeting schedule. Consensus was reached to hold meetings monthly, alternating between in-person and conference call meetings. January through May meetings will be held on Mondays; June through December meetings will be held on Tuesdays. <b>A MOTION WAS MADE TO APPROVE THE 2010 MEETING SCHEDULE.</b></p>	<p><b>MOTION CARRIED.</b></p> <p><b>MOTION CARRIED.</b></p> <p><b>MOTION CARRIED.</b></p> <p>FY10 Meeting Schedule will be included in November meeting materials.</p>

Agenda Topic	Discussion	Follow-up
<b>Reports</b>	<p><u>Professional Development Committee</u> Kathy Thornburg presented a report from the committee. Approval of the committee's recommendations was tabled in response to discussion and recommendations from the board.</p> <p><u>Summit for State Policymakers</u> Paula Neese and Becky Houf reported on their attendance at this national summit sponsored by the National Governor's Association.</p> <p><u>Business Summit – St. Louis, November 16</u> Sue Stepleton and Carol Scott reported on progress on this summit. They have 25 CEOs registered to date. The summit is a program designed specifically to target senior management (CEOs) at major organizations that have the ability to bring real change to the relationship between corporations and early childhood programming.</p> <p><u>ECCS Steering Committee</u> Cindy Wilkinson offered a report on the work of this committee. They met September 20, and the committee is almost finished identifying indicators.</p>	<p>PD committee will make suggested changes and bring back to full board for approval.</p> <p>Pre-summit report at Nov. meeting.</p>
<b>Strategic Planning</b>	<p><u>Discussion of Pre-K Panel Recommendations</u> The board discussed the question of how the Pre-K Panel recommendations fit with the scope of CBEC work. Consensus to bring the Panel's recommendations to the board for vote at November meeting.</p> <p><u>Discussion of Strategic Plan</u> Detailed discussion took place with the functional area of Quality Assurance. Changes will be made to this section per the discussion and incorporated into an edited draft. The discussion in November will begin with the functional area of Professional Development.</p>	<p>Add Pre-K Panel recommendations to November agenda for approval.</p> <p>Add Strategic Planning: Professional Development to November agenda.</p>
<b>Other Reports</b>	Becky Houf presented a report on ARRA funds.	
<b>Calendar</b>	<p>Next meeting: November 10, 2009 In-Person Meeting Department of Higher Education Annex, Conference Room 3515 Amazonas Drive Jefferson City</p>	

Agenda Topic	Discussion	Follow-up
	10 a.m. – 3 p.m.	
<b>Adjournment</b>	A motion was made for the meeting to adjourn at 2:45 p.m.	<b>MOTION CARRIED.</b>

Minutes reviewed by Secretary, Brenda Shields  
Pending Approval