

**Coordinating Board for Early Childhood  
Board Meeting Minutes  
November 11, 2009**

<b>Members Present:</b>	
Brenda Shields, United Way of Greater St. Joseph	Stacey Owsley, MO Head Start Collaboration Office
Sharon Rohrbach, Nurses for Newborns Foundation	Kathy Thornburg, Center for Family Policy and Research
Becky Houf (for Paula Neese), Department of Social Services	Ruby Harriman-Christian, Daruby Enterprises
Carol Scott, MO Child Care Resource and Referral Network	Stan Johnson, Department of Elementary and Secondary Education
Mayme Miller, Director of Constituent Services, Governor's Office	Kathy Quick, Department of Health and Senior Services
Valeri Lane, Center for Human Services; ZERO TO THREE	
<b>Members Present by Phone:</b>	
Dan McCool, Ozark Therapy Institute	Roseanne Bentley, Greene County Commissioner
Sue Stepleton, Parents as Teachers National Center	Patsy Carter, Department of Mental Health
<b>Members Absent:</b>	
Jim Caccamo, Metropolitan Council on Early Learning	Tom Frawley, Circuit Judge
<b>Guests Present:</b>	
Linda Gramblin, DHSS	Brian Crouse, DHE
Cindy Wilkinson, DOHSS, ECCS	Carrie Shapton, Partnership for Children
Stacey Preis, Joint Commission on Education	Angela Oesterly, DOHSS
Anne Clouse, Penman Winten, PAT lobbyist	Glen Webb, Legal Advisor from AGO
Tina Bernskoetter, Missouri Head Start Association (phone)	Renee Joiner, State-Based Infant-Toddler Specialist, ZERO TO THREE (phone)
<b>Staff Present:</b>	
none	

Agenda Topic	Discussion	Follow-up
Call to Order	Meeting called to order by Valeri Lane at 10:10. A quorum was present at the beginning of the meeting and for each vote.	
Introductions and Approval of Minutes	<p>Self introductions by members and guests.</p> <p>Valeri Lane explained that due to the loss of administrative support to the board, an oversight had been made regarding the posting of this CBEC meeting as an open meeting. The packet and meeting notice had been emailed out to all members and all past guests the week prior, and the meeting notice was posted as soon as the oversight was observed.</p> <p>Minutes were reviewed. Corrections to the minutes noted: guest Randy Eicholz (DSS) was incorrectly noted from DHSS. Brenda Shields made a motion to approve the minutes as corrected.</p> <p>Discussion of the inclusion of the name of the board member making a motion in the minutes. Brenda Shields moved that the name of the person making a motion be included in the minutes.</p>	<p><b>MOTION CARRIED.</b></p> <p><b>MOTION CARRIED.</b></p>
Report of the Nominating Committee	<p>Sue Stepleton reported from the nominating committee. Nominations were made for Valeri Lane as Chair, and Stacey Owsley as Vice-Chair. Sue Stepleton made a motion that this slate be accepted.</p> <p>Discussion of a gap in the CBEC by-laws led to the formation of a by-law committee, including Mayme Miller as lead, Sue Stepleton, Tom Frawley, and Brenda Shields.</p>	<p><b>MOTION CARRIED.</b></p> <p>Report from the by-law committee at the Dec. meeting.</p>
Report of the Chair	Valeri Lane provided a written report of meetings since the October, 2009 meeting.	
Board Business	<p><u>Contract for Executive Director</u></p> <p>Valeri Lane reported that all paperwork was with OA. Hoping to hear of the award within the week.</p> <p><u>CBEC Lobbyist</u></p> <p>Discussion of who would represent the CBEC as a lobbyist. As chair, Karen Bartz filled this role, but Valeri Lane will not be able to do this. Decision was for the CBEC Executive Director to register as a lobbyist to represent the interests and work of the CBEC.</p> <p><u>2010 Meeting Location</u></p>	

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	Discussion of preferred meeting location. Decision was made to use the Governor's Office Building as first choice; Department of Higher Education as second choice.	Request DSS staff to reserve meeting space for 2010 meeting schedule.
<b>Reports</b>	<p><u>MO QRS School Readiness Study</u></p> <p>Kathy Thornburg presented findings from a study conducted jointly through the Center for Family Policy and Research and the UMKC Institute for Human Development on school readiness outcomes and quality of programs (as measured through QRS). The Executive Summary of the study was provided, as well as a power point presentation of findings.</p> <p>Discussion ensued relative to the question of whether or not to pursue QRS legislation in the upcoming legislative session. Stacey Owsley made a motion to not pursue QRS as a legislative agenda, and to work with the Governor's office and other key legislators to encourage an Executive Order supporting QRS.</p> <p>Carol Scott made a motion to explore and encourage alternative approaches to institutionalizing QRS through the mechanism of collaboration among state departments that fund early childhood programs in Missouri (DSS, DHSS DESE).</p> <p><u>Business Summit – St. Louis, November 16</u></p> <p>Sue Stepleton and Carol Scott reported on progress on this summit.</p>	<p><b>MOTION DEFEATED.</b></p> <p><b>MOTION CARRIED.</b></p> <p>Provide a report to the board at the December meeting after the Summit has occurred.</p>
<b>Strategic Planning</b>	<p><u>Discussion of Pre-K Panel Recommendations</u></p> <p>The board discussed and made revisions to the Pre-K Panel recommendations. Recommendations will be presented at the December meeting for approval.</p> <p><u>Discussion of Strategic Plan</u></p> <p>Detailed discussion took place with the functional area of Professional Development. Changes will be made to this section per the discussion and incorporated into an edited draft. The discussion in December will begin with the functional area of Accountability and Evaluation.</p>	<p>Add revised Pre-K Panel recommendations to December agenda for approval.</p> <p>Add Strategic Planning: Accountability and Evaluation to December agenda.</p>
<b>Other Reports</b>	No additional reports were presented.	
<b>Calendar</b>	Next meeting: December 8, 2009 Conference Call Meeting 9:00 – 11:00 a.m., utilizing WebEx.	

<b>Agenda Topic</b>	<b>Discussion</b>	<b>Follow-up</b>
<b>Adjournment</b>	<b>A motion was made for the meeting to adjourn at 2:45 p.m.</b>	<b>MOTION CARRIED.</b>

Minutes reviewed by Secretary, Brenda Shields  
Approved December 8, 2009