

**Coordinating Board of Early Childhood
Board Meeting Minutes
Teleconference
December 8, 2009**

Members Present by Phone:	
Sharon Rohrbach, Nurses for Newborns Foundation	Stacey Owsley, MO Head Start Collaboration Office
Paula Neese, Director Children's Division	Kathy Thornburg, Center for Family Policy and Research
Carol Scott, MO Child Care Resource and Referral Network	Kathy Quick, DHSS
Mayme Miller, Director of Constituent Services, Governor's Office	Judy Finnegan, DMH
Valeri Lane, Center for Human Services; ZERO TO THREE	Patsy Carter, Department of Mental Health
Dan McCool, Ozark Therapy Institute	Jim Caccamo, Metropolitan Council on Early Learning
Sue Stepleton, Parents as Teachers National Center	Brenda Shields, United Way of Greater St. Joseph
Members Absent:	
Tom Frawley, Circuit Judge	Roseann Bentley, Greene County Commissioner
Ruby Harriman Christian, Daruby Enterprises	Stan Johnson, DESE
Guests Present:	
Carrie Shapton, Partnership for Children	Glen Web, Legal Advisor from AGO
Brian Crouse, DHE	JoAnn Ralston, DESE
Becky Houf, DSS	Renee Joiner, Missouri State Based Infant & Toddler Specialist
Staff Present:	
Angie Hull, CBEC Executive Director	Cindy Theissen, DSS

Agenda Topic	Discussion	Follow-up
Call to Order	Meeting called to order by Valeria Lane at 10:05. A quorum was present at the beginning of the meeting and for each vote.	
Introductions and Approval of Minutes	Self introductions by members and guests. Minutes from the November meeting were reviewed. There were no corrections. Kathy Quick made a motion to approve the minutes.	MOTION CARRIED
Report of the Chair	Valerie welcomed Angela Hull as the new Executive Director of the Coordinating Board of Early Childhood. Becky Houf and Mayme Miller will head an effort to nominate Head Start for an Excellence Award from the Centers for Excellence. The Executive Committee met yesterday to review with the new Executive Director the Frequently Asked Questions and the Scope of Work for the State Advisory Council application to be completed by August 1, 2010.	
Report of the Executive Director	Angie thanked everyone for their support and time as she asks many questions.	
Board Business	<u>By-Laws</u> Mamy Miller working on setting up By-Laws. Will use comparable by-laws from other boards to help promulgate. <u>Update on Expenses</u> Report in packet (see attachment).	
Reports	<u>Business Summit</u> Approximately 65-68 attendees with half the attendees being business leaders, law enforcement or CEOs. Dr. Heckeman was the keynote speaker. The Summit had good questions and responses. Feedback was received from approximately 30 of the attendees with a uniformly positive response. <u>Missouri PAT</u> A meeting with Stan Johnson and Joann Ralston was held to promulgate standards for PAT. DESE is working on an amendment to the Rules with an	

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	<p>outcome of helping reimburse families in a more timely manner. Sue Stepleton suggested Angie Hull attend the State Board of Education meeting to listen to the discussion regarding how to label certain families.:</p> <ul style="list-style-type: none"> • Hard to Reach • More venerable • Rural families • High needs <p>Discussion of increasing PAT visits in coordination with CD/OEC, DESE and DMH. Paula Neese stated the Parent Aid Service / CD would like the CBEC members offer input with a simple, concrete curriculum to help OEC with their families.</p>	<p>Put on January's agenda for further discussion.</p> <p>Add to January agenda for further discussion.</p>
Strategic Planning	<p><u>Strategic Planning – Focus on Accountability and Evaluation Functional Area</u></p> <p>Discussion covered this functional area. Edits and revisions were noted in the draft copy.</p> <p><u>Pre-K Panel Recommendations – Discussion for Approval</u></p> <p>Recommendations were presented as discussed in the November meeting. Discussion ensued regarding the language to be included regarding the financing plan. With revisions, Jim Caccamo moved the recommendations be approved. Sue Stepleton seconded motion.</p>	<p>MOTION CARRIED</p>
Other Reports	none	
Calendar	Next meeting: January 11, 2010	
Adjournment	Jim Caccamo moved to adjourn. Kathy Thornburg seconded.	MOTION CARRIED

Minutes reviewed by Secretary, Brenda Shields
Approved January 11, 2010