

Missouri Coordinating Board for Early Childhood (CBEC)
Meeting of Professional Development (PD) Work Group
May 31, 2012 10:00am-3:00pm
Center for Family Policy and Research, Columbia, MO
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Present at meeting: Becky Hutchings, Angie Oesterly, Tammie Benton, JoAnne Ralston, Stacey Owsley, Cindy Reese, Daryl Rothman, Cindy Wilkinson, Jeremy Smith, Cynthia Lewis, Carol Scott, Terri Foulkes, Anne Reeder, Patsy Carter, Kathy Thornburg, Pam Williams

Participating by Phone: Val Lane, Jane Joslin

CBEC Mission

To ensure that Missouri's early childhood programs and services are comprehensive, coordinated, accessible, adequately funded and of the highest quality to meet the needs and to promote the well-being of all young children and their families. This can be accomplished by (a) developing key partnerships, (b) building collaborative strategies and (c) ensuring equal access to necessary resources, resulting in the implementation of an effective and sustainable early childhood system.

MINUTES

- **Welcome, Introductions**
- **Presentation of New CBEC work group structure:** Stacey and Daryl presented the group with the new CBEC work group structure that had been approved at the May 15, 2012 CBEC meeting. In summary, the PD workgroup will no longer exist as a formal CBEC work group, and a new work group formed, the Early Childhood Care and Education Programs (ECCEP) work group. (Name may be revised to "Early Care and Education Programs.) This new group is not intended to supplant the PD group, though there may be some similar themes. The main reason for this new work group structure is that PD intersects all other content areas, and through an intentional integration of PD considerations into the other work groups, a better approach to the overall early childhood system may be achieved.
- **History/Evolution of PD Work Group:** Kathy and Carol provided a summarized history of the PD work group, which was CBEC's earliest and largest work group. The PD Timeline was reviewed—many steps have been accomplished. It was suggested that the group assess components of the PD system which still need work, and that the PD vision/mission will need to endure. It was reiterated that it had been an intentional decision to add Youth Development workforce in many PD discussions/considerations. TQAS (along with QRIS) is suspended for now.

Work Group Integration: Daryl reiterated CBEC's commitment to integrating PD considerations (as well as other identified key areas such as Family Support and Sustainability/Resources), into the work groups. This will be accomplished via specific inclusion of relevant content, but also by emissaries each work group shall convene a few times throughout the year to address how said integration is proceeding. There was the suggestion that a few individuals be identified to visit the other work groups during a meeting and help discuss the initial steps of PD integration, and take the work group through relevant pieces of the Timeline. It was agreed there needs to be more focus on ELL considerations, as well as on how to ensure inclusion of families. It was suggested that formal steps ought to be determined to ensure a strong family voice/family engagement efforts in PD considerations as well as the entire EC system. Patsy pointed out that much of the PD work seems to have centered on infrastructure, and that isn't something the Early Childhood Mental Health (ECMH) work group, which she chairs, would be apt to focus upon. ECMH would be more likely to focus upon content needs for training. Patsy also provided a summary of the work of the ECMH work group. Val Lane provided a summary of the Home Visitation (HV) work group, which she chairs, and Daryl provided a summary of the Health work group, chaired by Mayme Young.

- **Transition Plan/Ideas:** The group explored ideas for potential content for the new ECCEP work group. The first step would be determination of Chairs and participants. In terms of content, it was agreed that relative to workforce training, Youth Development should remain in the dialogue. Chairs of each work group could possibly convene to discuss effective transition. Relevant portions of the Timeline should be transferred to the work groups. The screening tool matrix constructed by Chelsea B, one of Kathy's doctoral interns, could provide some content for the new work group, in terms of determining next steps/best use of the information. It was emphasized that a key theme to retain will be a need to be systemic in quality improvement efforts, with an effort in conveying the I (improvement)—i.e., an improvement system which rates providers (it was also noted that discussion must consider how to include unregulated programs). The PD group was thanked for their great contributions, and the process for possible interest/consideration to be on other CBEC work groups were discussed—individuals should consider whether they have an interest in other groups, where a good match might exist, and inform Daryl accordingly. Daryl will pass this information along to that work group's Chair(s) for vetting/consideration. The new ECCEP group will be a natural fit for many from the PD group. The following individuals expressed an interest in being considered for this new group: Angie O, Tammie B, JoAnne R, Stacey O, Cindy R, Cindy W, Carol S, Terri F, Anne R, Pam W, Kathy T.

- **Next steps:** Daryl will transfer the list of potential work group members, content ideas and relevant materials/resources to the ECCEP group/Chairs once established. He will disseminate minutes, emphasizing particularly for those not in attendance, the need to review the notes and answer some key questions regarding the transition, such as their thoughts on the new structure/transition ideas, and their potential interest in serving on a group.
- **Miscellaneous**

CBEC Group Norms

- Start and end meetings promptly
- Respect all views
- Establish context/background for discussions
- Avoid side conversations
- Questions are always okay