

S1.2.2 Implementation of “Confirming Safe Environments” (CSE) process. Susan Savage	Training agenda	S1.2.2.a All staff trained in CSE process in test sites of Pettis, Cooper, and Greene.	P-Jul 04 A-Jul 04
	Training agenda	S1.2.2.b Trained one Out-of-Home Unit on CSE in St. Louis City.	P-Jul 04 A-Jul 04
		S1.2.2.c In-house expertise developed for training	P-Dec 04 A-Dec 04
	Evaluation report	S1.2.2.d Central Office staff summarized test site implementation in Pettis, Cooper and Greene for Child Protection	P-Mar 05 A-Mar 05
	Review of CSE curriculum	S1.2.2.e Strengths in summary and CSE curriculum identified by Visitation Workgroup.	P-Aug 05 A-Aug 05
	Recommendations	S1.2.2.f Visitation Workgroup presented recommendations on enhancing visitation and safety policies throughout the continuum of services to Executive staff.	P-Nov 05 A-Nov 05
		S1.2.2.g Executive staff met to approve recommendations.	P-Jan 06 A-Jan 06
		S1.2.2.h Central Office staff met to begin addressing policy assignments.	P-Feb 06 A-Feb 06
		S1.2.2.i Developed safety policy regarding assessment of safety at and throughout placement	P-Apr 06 A-Apr 06
		S1.2.2.j Staff Training and Development met to discuss incorporating Visitation Workgroup recommendations into training for staff and foster parents	P-Apr 06 A-Apr 06
		S1.2.2.k Policy memo disseminated to staff.	P-May 06 A-May 06
		S1.2.2.l Training began on policy enhancements to new and existing staff	P-Jul 06 A-
	S1.2.3 Strengthen policy regarding assessment of safety at and throughout placement. Cindy Wilkinson	Convened Visitation workgroup	S1.2.3.a Visitation Workgroup convened to review current visitation and safety policy.
Workgroup Recommendations		S1.2.2.f Visitation Workgroup presented recommendations on enhancing visitation and safety policies throughout the continuum of services to Executive staff.	P-Nov 05 A-Nov 05
Draft policy		S1.2.3.c Developed safety policy regarding assessment of safety at and throughout placement.	P-Apr 06 A-Apr 06
		S1.2.3.d Staff Training and Development met to discuss incorporating Visitation Workgroup recommendations into training for staff and foster parents.	P-Apr 06 A-Apr 06
Policy disseminated		S1.2.3.e Policy disseminated.	P- May 06 A-
		S1.2.3.f Training began on policy enhancements to new and existing staff	P-Jul 06 A-

P1.6.3 Expand use of family support team meetings to promote stability in alternative care placements Kathryn Sapp Cindy Wilkinson		While these benchmarks were previously met, the Visitation and Safety policy enhancements stress the use of FSTs to promote placement stability.	
P1.7.2 Improve quality of Family Support Teams (FSTs) to ensure permanency goal is reviewed and established Kathryn Sapp Cindy Wilkinson		The benchmarks have been completed. All three of the visitation and safety memo addresses FST involvement to review permanency.	
P1.8.1 Address permanency and services needs of children in Legal Status 2, 3, and 4 Bonnie Washeck	Data reports	P1.8.1.a Prepared data on legal status 2, 3, and 4 children.	P-Dec 04 A-Feb 05
	Workgroup member list	P1.8.1.b Developed workgroup to examine legal status 2, 3, and 4 children (include in workgroup OSCA, CD, and metro sites).	P-Feb 05 A-Apr 05
	Case review results report	P1.8.1.c Conducted special case reviews on legal status 2, 3, and 4 cases.	P-Apr 05 A-May 05
	Summary of meeting decisions	P1.8.1.d CD met with DLS and OSCA to determine legal obligations related to legal status 2, 3, and 4 children.	P-Apr 05 A-Aug 05
		P1.8.1.e Revise AFCARS population if necessary.	P-Apr 05 A-Jul 05
	Protocol developed	P1.8.1.f Developed policy and protocol on worker duties related to legal status 2, 3, and 4 cases.	P-July 05 R-Apr 06 A-May 06
	Comparison data	P1.8.1.g Caseload analysis (comparison to LS1) completed Legal status 2, 3, and 4.	P-Sept 05 A-Oct 05
	PRR	P1.8.1.h Incorporated Legal status 2, 3, and 4 cases into established Peer Record Review process.	P-Oct 05 A-Oct 05
P1.8.4 Improve quality of Family Support Teams to assure the review of permanency goal. Kathryn Sapp Cindy Wilkinson		See P1.7.2	
P2.12.1 Increase the number of siblings placed together Kathryn Sapp	Policy developed	P2.12.1.a Policy developed for FST to be required prior to separating siblings at any time during placement episode.	P-Aug 04 A-Aug 04
	Policy enhancement	P2.12.1.b Enhanced policy addressing the continual need for maintaining sibling relationship.	P-Aug 04 A-Aug 04

	PRR results & Improvement plans	P2.12.1.c Circuit Managers monitored quarterly PRR results and improvement plans developed.	P-Feb 05 Ongoing Quarterly A-Ongoing
	Recommendations from workgroup	P2.12.1.d Visitation Workgroup presented recommendations on preserving sibling ties.	P-Nov 05 A-Nov 05
	Draft policy	P2.12.1.e Developed policy requiring a FST prior to separating siblings.	P-Apr 06 A-Apr 06
	Policy disseminated	P2.12.1.f Policy disseminated to staff on FST	P-May 06 A-
	Supervisory sibling case review	P2.12.1.g Developed supervisory sibling case review process to review cases after siblings are separated after 30 days.	P-May 06 A-
P2.13.1 Increase frequency and quality of parent/child and sibling visits. Cindy Wilkinson	Recommendations from workgroup	P2.13.1.a Visitation Workgroup presented recommendations on preserving sibling ties.	P-Nov 05 A-Nov 05
	Policy revision	P2.13.1.b Revised policy to improve qualitative and quantitative visitation plan requirements.	P-Apr 06 A-
		P2.13.1.c Incorporated policy revision into BASIC training and supervisory oversight provided to existing staff.	P-Jul 06 A-
	PRR	P2.13.1.d Incorporated revisions into PRR tool.	R-Jul 06 A-
	Quarterly data reports	P2.13.1.e Circuit Managers monitor data regarding frequency of parent/child/sibling visits.	P-Oct 06 A-
	Practice improvement plans developed	P2.13.1.f Circuit Managers assisted by the PET teams developed practice improvement plans using all available data for guidance.	P-Oct 06 A-
WB1.19.1 Develop policy addressing the quality of visits to incorporate case planning, service delivery and goal attainment. Bonnie Washeck	Team appointments	WB1.19.1a Appointed visitation policy and practice team.	P-Jan 05 A-Feb 05
	Convene meeting	WB1.19.1.b Convened first policy and practice team meeting.	P-Feb 05 A-May 05
	Workgroup recommendations	WB1.19.1c Visitation Workgroup presented recommendations on how visitation is critical in timely reunification to executive staff.	P-Nov 05 A-Nov 05
	Recommendations reviewed	WB1.19.1.d Recommendation reviewed by executive staff.	P-Jan 06 A-Jan 06
	Policy draft	WB1.19.1.e Policy drafted.	P-Apr 06 A-Apr 06
	Policy disseminated	WB1.19.1.f Policy disseminated to staff	P- May 06 A-
		WB1.19.1.g Training began on policy enhancements staff and foster parents.	P-Jul 06 A-
		WB1.19.1.h Utilize Practice Enhancement Teams (PET) to support protocols.	P-Jul 06 A-
WB1.20.1 Strengthen worker relationships with biological or adoptive parents. Bonnie Washeck	Protocols established	WB1.20.1.a Protocols established in WB1.19.1. included in adoptive parent training	P-May 06 A-
	Revise PRR	WB1.20.1.b Revised PRR to reflect collateral contacts required per family risk assessment/reassessment	P-Jun 05 A-Jun 05
		WB1.20.1.c-h See S2.3.2.a-f. Completed	