

# Child Care Providers:

## DSS is Moving to an Electronic Time & Attendance System

### What is it?

The Department of Social Services is introducing a new and improved way for child care providers to track their child attendance.

The new system, called the Child Care Business Information Solution, will:

- Allow you to track child attendance online
- Automatically calculate daily units of care for each child
- Give you 24/7 access to child care authorization records
- Let parents check their Child Care Subsidy eligibility information anytime through a Parent Portal

### We want to hear from you!

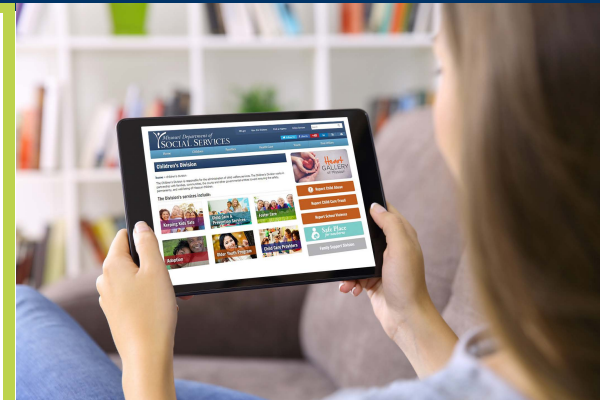
We want to make sure moving to the new system is as easy as possible for you. To help us, please complete our short survey: [surveymonkey.com/r/PFQMF5K](https://surveymonkey.com/r/PFQMF5K)

Your feedback will help us decide:

- How we can best help you prepare for the new system
- Locations for upcoming information sessions
- Frequently Asked Questions

### Getting started:

- A contractor will contact you later this year or early next year to get you started with the new system
- You will continue to track your child attendance as usual until you have the new system installed
- We encourage you to attend an information session near you to help you prepare for this change
- Locations and dates for information sessions will be available soon



### It will help you:



Track children & automatically see authorizations/dates



Eliminate the need for saving & storing paper attendance records



Save time by no longer having to fill out invoices at the end of each month