

**CHILDREN'S JUSTICE ACT GRANT APPLICATION
MISSOURI TASK FORCE ON CHILDREN'S JUSTICE
SCORING RUBRIC**

To be considered for funding, requested project applications must have a state-wide impact. The amount awarded is determined on a case-by-case basis depending on project needs. Time limit to spend funding is twelve months from the date of application approval.

Title of Project: _____

Task Force Review Date: _____

Organization Information

Name of Organization: _____

Contact Person: _____	Amount Requested: _____
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Mailing Address (Street Address, City State, Zip Code): _____

Email Address _____	Telephone Number: _____	Fax Number: _____
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State Vendor No. (if known): _____	Social Security or Federal Tax Number: _____
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Function of Agency Requesting Funding: _____

Deadline and Submission Information

The Funding Application Request can be found on the Task Force website at: <http://dss.mo.gov/cd/cjtf/>. Please provide one application per project.

Mail the completed funding request application at least 30 days prior to the next scheduled Task Force Meeting. Meeting dates can be confirmed by calling Cari Pointer at (660) 236-7274 or by visiting the Task Force website at: <http://dss.mo.gov/cd/cjtf/events.htm>. Application review is ongoing.

Potential Grantees must agree to support and advertise the Children's Justice Act Task Force sponsored "Child Protector Application".

Application Requests should be e-mailed to: CDChildrens.JusticeActTaskForce@dss.mo.gov

For Task Force Staff Only:

Date of Request:	Received By Staff Liaison To Task Force: _____		
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Date Approved:	Rubric Points Scored: _____	Date of Denial: _____	Reason for Denial: _____
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Date Project Monitored:	Date of Completion (12 Months From Date Of Application Approval): _____
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Children's Justice Act Grant Application Proposal

Summary of Points

Children's Justice Act Grant Application	Points Possible/Points Earned
Introduction.....	15 Points/ _____
Project Description.....	35 Points/ _____
Budget.....	25 Points/ _____
Project Staff and Agency Personnel.....	10 _____
Points/	
Task Force Recognition.....	10 _____
Points/	
Children's Justice Act Requirements (3 or more points required for grant to be considered).....	5 _____
Points/	
.....	Grant _____
Total	_____

SECTION I – Grant Application Proposal

Introduction–15 points:

- 1.1. **Title of Project**
- 1.2. **Purpose Statement.** This purpose must meet the requirements for funding established by the CJA. See an explanation of these requirements in Section VI.
- 1.3. **Need Assessment.** This section should define and discuss the problem issue, and the method(s) used to assess how the subject of this application addresses the solution to the identified problem issue.

Poor Introduction	Weak Introduction	Sufficient Introduction	Superior Introduction	Outstanding Introduction
0-2 points	3-4 points	5-10 points	11-14 points	15 points

SECTION II – GRANT APPLICATION PROPOSAL

Project Description–35 points:

- 2.1 **Service delivery dates.** This section should give the dates service delivery is scheduled to begin and end.
- 2.2 **Goals and Objectives.** This section should contain a list of the goals of the project and the objectives as defined by the project goals. The objectives may be desired outcomes or process objectives.
- 2.3 **Methodology.** This section should discuss/explain, in detail, the elements/components of the project. A time line for project implementation should be given. Please provide a draft agenda for the conference or event.
- 2.4 **Evaluation Methods.** Describe what evaluation methods will be used to assess project data, program, and outcome, and who will be conducting the evaluation. The final report will evaluate whether the outcomes achieved the goals of the project. A final written report of the project will be furnished to the Task Force within 30 days of the project's completion. It should describe statewide impact, and whether desired target population was served. Requests for funding conferences and other training events should include names of presenters, instructors, and/or facilitators. Current resumes or vitas, for these persons, should be included. Draft copies or sample conference/training registration forms, brochures, and/or announcements, if available, should be included. Funding reimbursement will be contingent on the completion of the final report. Please provide measurable outcomes for your evaluations, as well as the specific methods of evaluation, where appropriate.

Poor Project Description	Weak Project Description	Sufficient Project Description	Superior Project Description	Outstanding Project Description
0-5 points	6-10 points	11-20 points	20-34 points	35 points

SECTION III – Grant Application Proposal

Budget–25 points:

- 3.1 **Provide a line item budget.** Including item/unit name, number requested, unit cost, total cost per line item, total amount requested. The project budget should stay within the guidelines of the Missouri Children's Division Travel Policy. You can find the DSS/CD Travel Policy on the CJA website. Please be advised that scholarships will not be funded without an explanation of the actual costs of the event. Please provide the entire event budget (with line items for categories of expenses) and identify other existing or expected funding sources for any portion of the event."
- 3.2 **Budget Narrative.** This section should describe, in detail, items to be purchased, including source for each item, use of comparative bidding, if applicable.

Poor Budget	Weak Budget	Sufficient Budget	Superior Budget	Outstanding Budget
0-5 points	6-10 points	11-15 points	16-20 points	25 points

Other sources of funding. If other sources of funding will be used for this project, identify these sources and the amount of funds provided.

**SECTION IV – Grant Application Proposal
Project Staff and Agency Personnel–10 points:**

- 4.1 **Organization.** This section should include a list of agency staff who will perform services related to this project, and a description of their assignments. A description of the experience, reliability, and expertise of staff who will conduct the service is required. Current resumes or vitas may be used.
- 4.2 **Agency Board of Directors or other Governing Body.** Provide names and identify members of agency Board of Directors.

Poor Organization	Weak Organization	Sufficient Organization	Superior Organization	Outstanding Organization
0-2 points	3-5 points	6-7 points	8-9 points	10 points

**SECTION V – Grant Application Proposal
Task Force Recognition–10 points:**

- 5.1 Agreement by applicant that recognition of Task Force funding, or other assistance, will be made, as directed by the Task Force, on any printed project materials. (i.e. brochures, booklets, notices, etc.) This recognition will also be included in any press release or media notification.

Poor Recognition	Weak Recognition	Sufficient Recognition	Superior Recognition	Outstanding Recognition
0-2 points	3-5 points	6-7 points	8-9 points	10 points

**SECTION VI – Grant Application Proposal
Children’s Justice Act Requirements–5 points: (3 or more points required for grant to be considered.)**

- 6.1 This Federal grant is administered through NCCAN, and is designed to assist eligible States in developing, establishing, and operating programs designed to improve:
 - 6.1.1 The handling of child abuse and neglect cases, particularly cases of child sexual abuse and exploitation, in a manner that reduces additional trauma to the child;
 - 6.1.2 The handling of cases of suspected child abuse or neglect related fatalities, and;
 - 6.1.3 The investigation and prosecution of child abuse cases, particularly child sexual abuse and exploitation.
- 6.2 Grant funds shall be used to support Task Force recommendations for funding in the following three categories:
 - 6.2.1 Improving the investigative, administrative, and judicial handling of cases of child abuse and neglect, particularly child sexual abuse and exploitation, as well as cases involving suspected child maltreatment-related fatalities and cases involving a potential combination of jurisdictions, such as interstate, Federal-State, and State-Tribal, in a manner which reduces the additional trauma to the child victim and the victim’s family and which also ensures procedural fairness to the accused;
 - 6.2.2 Experimental, model, and demonstration programs for testing innovative approaches and techniques which may improve the prompt and successful resolution of civil and criminal court proceedings or enhance the effectiveness or judicial and administrative action in child abuse and neglect cases, particularly child sexual abuse and exploitation cases, including the enhancement of performance of court-appointed attorneys and guardians ad litem for children, and which also ensure procedural fairness to the accused.
 - 6.2.3 Reform of state laws, ordinances, rules, regulations, protocols and procedures to provide comprehensive protection for children from abuse and neglect, particularly sexual abuse and exploitation, while ensuring fairness to all affected persons.
- 6.3 Although these funds are not intended to fund prevention or treatment services, an application will not be automatically rejected if the project for which funds are requested is associated with a prevention or treatment program.
- 6.4 Grantees must agree to advertise and promote the Children’s Justice Act Task Force sponsored Child Protector Application. If agreed, materials will be provided to Grantee.

(3 or more points required for grant to be considered)

Poor or Weak	Sufficient	Superior or Outstanding
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Recognition	Recognition	Recognition
0-2 points	3-4 points	5 points