

Missouri State Foster Care and Adoptive Board

Mid Quarter Meeting

August 2, 2012

**Members in Attendance:** Suzie Forbis, Dean Aye, Dawn Caruso, Melinda Nicholson, Eric Pilson, Janet Richardson, Derek Williams, Kelly Floyd, Kelly Schultz, Marta Halter, Donna Sybouts

**Absent:** Nickie Steinhoff and Lori Ross

**Guest:** DeAnna Alonso, Meliny Staysa, Jeanne Gordon and Elizabeth Tattershall

**Minutes**

- Dean Aye, Chairman of the Board called the meeting to order. Introductions were made and welcomed special guests.
- Marta Halter congratulated the board on the special honor the Governor was giving them this evening. Also, inquired about the annual report. Dean Aye stated he would check with the Governor to see when the Board is required to present their annual report.
- The meeting was turned over to Jeanne Gordon, JD, Legal Issues Training Coordinator for the Missouri Department of Social Services, Children's Division. Ms. Gordon gave a training on "Legal Aspects of Permanency Planning and Concurrent" Ms. Gordon distributed the following handouts:
  - Hot Line Statues
  - Administrative Rule – how you classify the rules
  - Laws and Policy in Child Welfare System
  - Hearing and child abuse and neglect
  - Standards of Evidence
  - TPR Grounds
- Meliny Staysa, MSW, Quality Assurance Unit Manager for the Missouri Department of Social Services, Children's Division was introduced and the meeting was turned over to her for training on "Data and Reporting." Ms. Staysa distributed a handout on Missouri Trends in Child Welfare.
- After the training the board went into a regular session. Kelly Schultz presided over the Roles and Responsibilities of Board Members.

- The board identified its stakeholders as well as the expectations the stakeholders have of the board.
- Discussion over formal mandates and informal mandates were discussed and the board outlined how these mandates will affect the role of the Board.
- Responsibilities and task of the board were discussed along with assignments of tasked outlined.
  - Identify trends of concern – Lori Ross, Nicki Steinhoff, Kelly Schultz – time framed outlined – quarterly
  - Represent Foster Parents, Kinship Parent and Relative Parent across state (know needs exist) – Kelly, Nickie, Derek, Dawn and CD. Article in Family Connections (by September – newsletter)
  - Open Forum – Dean and Lori
  - Provide a means for resource parents’ voices to be heard – Newsletters, training events, conferences, e-mail list – Nicki, Kelly Floyd and CD.
  - Meet Legislators – Full Board
  - Review Legislation – Kelly, Lori, Dean and Eric
- Kelly stated she will update the outline and send it out to everyone, in turn everyone will have a list; instructions were to put name on list. This needs to be completed by September 11<sup>th</sup>. Dean state by September 11<sup>th</sup> this piece will be closed.
- Dean Aye reminded the board the next meeting will be September 11, meeting will be located at the Secretary of State’s Building, in the SIC – Interpretive Center.
- With nothing further to come before the board, Dean Aye closed the meeting until September 11, 2012.

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Chairman of the Board      Date

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Recording Secretary      Date