



Missing Youth Staffing Tool

This tool is designed to help prepare for a Missing Youth Staffing facilitated by the Sex Trafficking Prevention Unit.

Consider Inviting the Following Participants:

Anyone who has been in contact with the missing youth or has information about their whereabouts should be invited.

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| <input type="checkbox"/> Assigned law enforcement detective | <input type="checkbox"/> STAT Investigator |
| <input type="checkbox"/> Juvenile Officer (DJO/AJO) | <input type="checkbox"/> Chafee worker |
| <input type="checkbox"/> Guardian ad Litem | <input type="checkbox"/> Resource parents |
| <input type="checkbox"/> CASA | <input type="checkbox"/> Mother/Father and attorneys |
| <input type="checkbox"/> Youth's therapist or other mental health professional | <input type="checkbox"/> Other family members or support people for youth |

Missing Youth Staffing Questions:

These questions will be asked during a Missing Youth Staffing:

1. When was the last time anyone had contact with the youth, either in person or by phone? This includes individuals in the staffing, as well as those who may not be at the meeting, but have had contact with the youth, such as friends or partners.
2. What efforts have been made to locate the missing youth?
3. Has youth been missing in the past? If so, where were they located previously?
4. Are there current concerns for human trafficking? If so, what services and resources are needed upon recovery to ensure safety?
5. Is there a current photo for the missing youth? Has it been provided to NCMEC, Missouri State Highway Patrol, and local law enforcement?
6. Is there a current capias order for the youth?
7. What are the plans for placement when youth is located?
8. What next steps are needed? *Participants should leave staffings with assigned next steps and plans for the next staffing.*