

Exit Packet and Personal Documentation Checklist

Documents and information should be shared with the youth during transition planning and documented on the Adolescent FST Guide.

NYTD Pamphlet

A copy of the National Youth in Transition Database Pamphlet was provided to youth.

Chafee Aftercare Pamphlet

A copy of the Chafee Aftercare Pamphlet was provided to youth.

Healthcare Treatment Decisions Information Sheet

A copy of the Healthcare Treatment Decisions Information Sheet was provided to youth.

MO HealthNet Information Sheet

A copy of the MO HealthNet Information Sheet was provided to youth.

Available Community Resources

Information regarding local resources was provided to youth.

Missouri Reach Credential Completion and Employment (CCE) Program/Tuition Waiver/Education Training Voucher (ETV) Brochure

Information regarding MO Reach CCE , Tuition Waiver, and ETV brochure was provided to youth.

Re-Entry Into Placement

A copy of the Re-Entry into Placement Information Sheet was provided to youth.

Verification Letter

A verification letter on agency letterhead which provides proof of time in the custody of Children's Division was provided to youth.

Original Birth Certificate

Youth was provided with or has in possession an original copy of birth certificate.

Original Social Security Card

Youth was provided with or has in possession an original copy of Social Security card.

Driver's License or ID Card

Youth was provided with or has in possession driver's license or other form of state-certified photo ID.

Portfolio and Lifebook

Youth was provided with or has in possession Portfolio and Lifebook.

Documentation of Tribal Eligibility or Membership

Youth was provided with or has in possession certified documentation of tribal eligibility or membership (if applicable).

Previous Placement Information

Youth was provided with or has in possession relevant information regarding all previous placements with the Children's Division.

Medical Records

Youth was provided with or has in possession all previous medical records, OR knows how to obtain this information.

Educational Records

Youth was provided with or has in possession all educational records, OR knows how to obtain this information.

Documentation of Immigration, Citizenship, or Naturalization

Youth was provided with or has in possession all official documentation regarding immigration, citizenship, or naturalization (if applicable).

Death Certificates of Parents

Youth was provided with or has in possession the official death certificates of parents (if applicable).

Religious Documents and Information

Youth was provided with or has in possession all relevant religious documents and information, OR knows how to obtain this information (if applicable).

List of Known Relatives

Youth was provided with or has in possession a list of known relatives with relationships, addresses, telephone numbers, and permissions for contacting involved parties, OR knows how to obtain this information.

Resume

Youth was provided with or has in possession a resume documenting work experience, OR has the necessary knowledge and information to create one (if applicable).

Credit Report

Youth was provided or completed on own a credit report (within the last year).

KIDS Account

Youth was provided with an accounting showing all monies received and distributed under KIDS account (if applicable).

Older Youth Change of Payee Request Form

Youth was provided this form if a favorable determination was made from SS and the youth is his/her own payee for social security benefits.

By signing this checklist, I am acknowledging that I have received the documents listed above that are applicable to me and are checked. I understand that per federal and state law, I have a right to my official documents including an official or certified copy of my birth certificate, social security card, health insurance information, a copy of my medical records, and my driver's license or state identification card.

Signed: _____
Youth Name