**Educational Enrollment Letter**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **RE:**  | Student's name | **DOB:**  |       | **County of Jurisdiction:** |       |
|  |  |  |  |  |  |
| The above-named student is currently in the legal custody of the Missouri Department of Social Services, Children's Division, and placed in foster care. The Children's Division is considered this child's legal guardian. This letter is intended to provide enrollment information and facilitate communication between the educational facility, the resource provider, and CD staff. Included is contact information for the Children’s Division staff and the child’s resource provider. |
| **Children’s Service Worker Name** |
| Name: |       | Email: |       |
| Address: |       |
| Phone Number: |       | Fax Number:  |       |
| Supervisor’s Name:  |       | Phone Number: |       |
|  |
| **Current Placement:** |  [ ]  Foster Home [ ]  Relative Home [ ]  Kinship Home [ ]  Residential Facility |
|  [ ]  Other (please specify): |       |
|  |
| Name of Resource Provider: |       |

|  |  |
| --- | --- |
| Address: |       |
| Phone Number: |       | Fax Number:  |       |
| \*Resource provider is the child’s *Educational Decision Maker* unless otherwise specified in the Additional Comments section below. |
| **Additional Comments:**       |
| Sincerely, |
|  |       |
| (Children’s Service Worker Name) |

Note: Healthy, Hunger-Free Kids Act of 2010 (the Act), Public Law 111-296, provides categorical eligibility for free meals to foster children. The Act, in Section 102, amends a key provision of the National School Lunch Act to make any foster child categorically eligible, without the necessity of an application, for free school meals.