

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

March 15,2004

MEMORANDUM FOR EXECUTIVE, AREA, CENTRAL OFFICE, COUNTY STAFF, AND OHI

FROM: Jim Harrison, Assistant Deputy Director

SUBJECT: Children's Services Worker II Position

The Children's Division, Out of Home Investigation Unit, has an immediate opening for an SSWII. This position is for the Northwest portion of the state. The OHI Investigator is responsible for CA/N investigations in residential centers, day care facilities, public and private schools and foster homes. This position requires travel throughout the assigned coverage area. The position will be based in the Kansas City area or anywhere within the coverage area. The person selected for this position must have investigative experience as well as the ability to become proficient in the use of a personal computer.

Anyone interested in this position should contact Rick Hill at 816-810-2767 or Dea Nobis at 660-676-2542 , by March 24,2004 and an interview will be scheduled. Please share this information immediately with appropriate staff.