

## DEPARTMENT OF SOCIAL SERVICES

## CHILDREN'S DIVISION

PO BOX 88

JEFFERSON CITY, MISSOURI

SEPTEMBER 6, 2006

MEMORANDUM**What's Inside:**

- Announcement of a new contracted administrator for the Chafee Education and Training Voucher (ETV) Program
- [www.statevoucher.org](http://www.statevoucher.org) : how youth and workers may contact the administrator and apply for ETV

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS,  
CHILDREN'S DIVISION STAFF, AND INDEPENDENT LIVING  
SPECIALISTS

FROM: PAULA NEESE, INTERIM DIRECTOR

SUBJECT: ANNOUNCEMENT OF A NEW ADMINISTRATOR FOR THE  
EDUCATION AND TRAINING VOUCHER PROGRAM

REFERENCE: CHILDREN'S DIVISION

## DISCUSSION:

The Children's Division is pleased to announce that the Orphan Foundation of America will be the administrator of the Education and Training Voucher Program, effective immediately.

A foster care youth or former foster care youth who has graduated from high school or has their GED and is planning to attend an accredited institution of post-secondary education or training should apply for the Education and Training Voucher (ETV). Youth may apply for an ETV at [www.statevoucher.org](http://www.statevoucher.org). At this website there will be eligibility requirements listed, instructions on how to complete the application process, and information on how to contact the Orphan Foundation of America if they have questions or trouble. This website has many other valuable resources identified for students, such as financial aid, time management and career planning resources.

The Children's Division responsibility will be to inform youth of this valuable resource and how to access it through the website at [www.statevoucher.org](http://www.statevoucher.org). Only applications submitted online at [www.statevoucher.org](http://www.statevoucher.org) will be accepted as valid ETV applications.

Currently, Independent Living Specialists will determine each applicant's eligibility for the program. The Specialist will go to the website periodically and screen potential applicants for eligibility. Once the Older Youth Contract Coordinators begin in their new position, this will become a function of their job duties.

Please refer to the Child Welfare Manual Section 4 Chapter 21 “Chafee Foster Care Independence Program” to learn more about the Education and Training Voucher Program or go to the CFCIP page on the Children’s Division website or to the Orphan Foundation of America’s ETV website at [www.statevoucher.org](http://www.statevoucher.org).

<b>NECESSARY ACTIONS:</b>	
<ol style="list-style-type: none"> <li>1. Review this memorandum with all Children’s Division staff.</li> <li>2. Review Child Welfare Manual chapter.</li> <li>3. All questions should be cleared through normal supervisory channels and directed to:</li> </ol>	
<b>PDS CONTACT:</b> Tricia Phillips 573-526-5408 <a href="mailto:Tricia.L.Phillips@dss.mo.gov">Tricia.L.Phillips@dss.mo.gov</a>	<b>PROGRAM MANAGER:</b> Cindy Wilkinson 573-526-0957 <a href="mailto:Cindy.R.Wilkinson@dss.mo.gov">Cindy.R.Wilkinson@dss.mo.gov</a>
<b>CHILD WELFARE MANUAL REVISIONS:</b>	
N/A	
<b>FORMS AND INSTRUCTIONS:</b>	
N/A	
<b>REFERENCE DOCUMENTS and RESOURCES:</b>	
N/A	
<b>RELATED STATUTE:</b>	
Section 477 of Public Law 107-133	
<b>ADMINISTRATIVE RULES:</b>	
N/A	
<b>COUNCIL ON ACCREDITATION (COA) STANDARDS:</b>	
N/A	
<b>PROGRAM IMPROVEMENT PLAN (PIP):</b>	
P1.10.2	
<b>SACWIS REQUIREMENTS:</b>	
N/A	