

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

June 27, 2007

**What's Inside:**  
**Child Care Family**  
**Eligibility Income**  
**Guideline**  
**Increase**

MEMORANDUM

TO: ALL REGIONAL AND COUNTY FSD AND CD OFFICES

FROM: PAULA NEESE, DIRECTOR,  
CHILDREN'S DIVISION

JANEL R. LUCK, DIRECTOR,  
FAMILY SUPPORT DIVISION

SUBJECT: INCREASE IN CHILD CARE INCOME GUIDELINES

REFERENCE: CHILDREN'S DIVISION AND FAMILY SUPPORT DIVISION

DISCUSSION:

Effective July 1, 2007, the income guidelines used in determining family eligibility for child care assistance will increase to 127% of the Federal Poverty Level. The highest levels of incomes are adjusted for every household size bracket. The new income eligibility chart is [attached](#).

For Child Care actions processed in June, FAMIS will use the current income guidelines when determining eligibility for the June 2007 benefit month and the new income guidelines for July 2007 benefits or later.

For Child Care adverse actions due to excess income effective for July 2007, staff must complete a July budget to determine if the EU remains eligible based on the new income guidelines.

- Void the current excess income adverse action when the EU remains eligible as of July 2007.
- No action is necessary when the EU continues to be ineligible based on the new income guidelines. The adverse action continues to be effective with July 2007.

The Child Care income guidelines are available as a .pdf document on the Department of Social Services website in the 'Programs and Services for Children' section at [http://www.dss.mo.gov/pr\\_cs.htm](http://www.dss.mo.gov/pr_cs.htm)

PN/JRL/DE

<b>NECESSARY ACTION:</b>	
<ol style="list-style-type: none"> <li>1. Review this memorandum with all appropriate staff.</li> <li>2. Take appropriate action for pending adverse actions due to excessive income.</li> <li>3. Make the new income guidelines available and/or refer inquiries about the guidelines to the website.</li> <li>4. All questions should be cleared through normal supervisory channels and directed to:</li> </ol>	
<b>PDS CONTACT:</b> Debra Enochs, MAS-II 573-522-1385 Debra.L.Enochs@dss.mo.gov	<b>PROGRAM MANAGER:</b> Becky Houf 573-751-6793 Becky.L.Houf@dss.mo.gov
<b>CHILD WELFARE MANUAL REVISIONS:</b> N/A	
<b>FORMS AND INSTRUCTIONS:</b> N/A	
<b>REFERENCE DOCUMENTS and RESOURCES:</b> Attachments	
<b>RELATED STATUTE:</b> List or put N/A if not applicable.	
<b>ADMINISTRATIVE RULE:</b> List or put N/A if not applicable.	
<b>COUNCIL ON ACCREDITATION (COA) STANDARDS:</b> List or put N/A if not applicable.	
<b>PROGRAM IMPROVEMENT PLAN (PIP):</b> List or put N/A if not applicable.	
<b>SACWIS REQUIREMENTS:</b> List or put N/A if not applicable.	