

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

April 15, 2009

**What's Inside:**  
**Announcement of  
Release of Request  
for Application for  
Child Care Start  
Up and Expansion**

M E M O R A N D U M

TO: ALL REGIONAL AND COUNTY FSD AND CD STAFF

FROM: PAULA NEESE, DIRECTOR  
CHILDREN'S DIVISION  
VALERIE DAVIS, ACTING DIRECTOR  
FAMILY SUPPORT DIVISION

SUBJECT: CHILD CARE START UP AND EXPANSION GRANT  
REQUEST FOR APPLICATION (RFA)

DISCUSSION:

The purpose of this memorandum is to inform staff of a grant opportunity for people who wish to start-up a new or expand an existing child care family home, group home, or center serving children birth through 24 months of age. The funding for this program comes from Missouri Revised Statute Chapter 313, Section 313.835. Its purpose is to build capacity, increase access, and improve the quality of early childhood care and education programs to promote positive child development. County offices may receive calls with questions regarding this RFA.

The RFA was posted April 3, 2009 at the Department of Social Services, Children's Division web site at <http://www.dss.mo.gov/cd/early/index.htm>. A pre-bid conference is scheduled at 9:00 a.m., April 16, 2009 at the Harry S. Truman Building, Room 492, 301 W. High Street, Jefferson City, MO, 65101. This meeting is open to anyone who is applying for the grant or assisting someone in applying for the grant and provides a chance to clarify any questions regarding information contained in the application.

For assistance with writing grants, applicants may be referred to their local:

- Resource and Referral Agency ([www.moccrn.org](http://www.moccrn.org)),
- Community Partnership ([www.mofact.org](http://www.mofact.org)),
- Educare ([www.dss.mo.gov/cd/early/educare.htm](http://www.dss.mo.gov/cd/early/educare.htm)),

- Project Reach ([www.educareprojectreach.org](http://www.educareprojectreach.org)) , or
- Missouri Small Business Development Center ([www.missouribusiness.net/sbdc/index.asp](http://www.missouribusiness.net/sbdc/index.asp)).

The application should be submitted electronically. However, if the applicant is unable to apply electronically, they should contact the DSS Help Desk at 1-800-663-2647 to make arrangements to obtain a paper copy of the RFA. It should be noted that those persons completing a paper application will not have access to certain edits that are available when using the electronic application. If inquiries are received, applicants should be encouraged to use the electronic version of the application and referred to places within their community where they can access the Internet, such as their public library or local Community Action Agency.

Potential applicants whose facilities will be located in St. Louis City or St. Louis County shall **NOT** complete or submit this child care grant. They may contact Melita Long at the ARCHS Community Partnership, 539 Grand Boulevard, 6<sup>th</sup> floor, St. Louis, MO 63103, 314-289-5616, to place their name on a mailing list for the child care Start Up and Expansion grant that ARCHS will release in June 2009.

All applicants who have questions about this RFA should be referred to the DSS Help Desk at 1-800-663-2647.

<b>NECESSARY ACTION</b>	
<ol style="list-style-type: none"> <li>1. Review this memorandum with all Children’s Division and Family Support Division staff.</li> <li>2. Refer general inquiries about grant writing to the resources identified in this memorandum.</li> <li>3. Refer all questions about completing the grant application to the DSS Help Desk at 1-800-663-2647 with reference "Child Care Grant".</li> <li>4. All questions should be cleared through normal supervisory channels and directed to:</li> </ol>	
<b>PDS CONTACT</b> Toni G. Sutherland 573-522-8150 <a href="mailto:Toni.Sutherland@dss.mo.gov">Toni.Sutherland@dss.mo.gov</a>	<b>PROGRAM MANAGER</b> Cindy Reese 573-751-6793 <a href="mailto:Cindy.A.Reese@dss.mo.gov">Cindy.A.Reese@dss.mo.gov</a>
<b>CHILD WELFARE MANUAL REVISIONS</b>	
N/A	
<b>FORMS AND INSTRUCTIONS</b>	
N/A	
<b>REFERENCE DOCUMENTS AND RESOURCES</b>	
N/A	
<b>RELATED STATUTE</b>	
Missouri Revised Statute Chapter 313, Section 313.835	
<b>ADMINISTRATIVE RULE</b>	
N/A	

<b>COUNCIL ON ACCREDITATION (COA) STANDARDS</b>
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N/A
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<b>CHILD AND FAMILY SERVICES REVIEW (CFSR)</b>
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N/A
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<b>PROTECTIVE FACTORS</b>
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Parental Resilience
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Social Connections
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Knowledge of Parenting and Child Development
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Concrete Support in Times of Need
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Social and Emotional Competence of Children:
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<b>FACES REQUIREMENTS</b>
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N/A
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