

## DEPARTMENT OF SOCIAL SERVICES

## CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

July 30, 2009

MEMORANDUM

<b><u>What's Inside:</u></b> Planned Permanency Agreement CD-129
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TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND  
CHILDREN'S DIVISION STAFF

FROM: PAULA NEESE, DIRECTOR

SUBJECT: INTRODUCTION OF THE PLANNED PERMANENCY  
AGREEMENT, CD-129

## DISCUSSION:

The purpose of this memorandum is to introduce the new Planned Permanency Agreement, Form CD-129. This agreement is to be completed whenever the permanency options of Placement with a Fit and Willing Relative and Another Permanent Planned Living Arrangement are selected.

The purpose of the agreement is to identify an appropriate planned permanent living arrangement in which the youth wishes to continue living by specifying an adult who will play a permanent role in the youth's life. Establishing permanency is a federal requirement and a guiding principle of the Children's Division.

Some of the statements may not apply when the parents' rights have been terminated, if they are not involved in the youth's life, or if the youth resides in an Independent Living Arrangement (ILA), or Transitional Living Placement (TLP). For statements in the agreement that do not apply, write "not applicable" (N/A). The statement should be signed by all members and maintained in the case file.

The Child Welfare Manual version of the Planned Permanency Agreement will no longer be used. A new Planned Permanency Agreement form, CD-129, was developed for staff use. The new form has also been modified to include a signature line for the Guardian ad Litem.

Staff should begin using this form and process immediately. The Planned Permanency Agreement form, CD-129, is now available on E-Forms.

**NECESSARY ACTION:**

1. Review this memorandum with all Children’s Division staff.
2. Review revised Child Welfare Manual chapters as indicated below.
3. All questions should be cleared through normal supervisory channels and directed to:

**PDS CONTACT:**

Christy Collins  
(573) 751-9603  
[Christy.Collins@dss.mo.gov](mailto:Christy.Collins@dss.mo.gov)

**PROGRAM MANAGER:**

Melody Yancey  
(573) 751-3171  
[Melody.Yancey@dss.mo.gov](mailto:Melody.Yancey@dss.mo.gov)

**CHILD WELFARE MANUAL REVISIONS:**

Section 4 Chapter 23.1 [Definition and Purpose](#)  
Section 4 Chapter 23.2 [Case Study Examples of APPLAs](#)  
Section 4 Chapter 23.3 [Criteria for Selection of APPLA as a Permanency Option](#)  
Section 4 Chapter 23.4 [Responsibilities in the Development of the Planned Permanency Agreement](#)

**FORMS AND INSTRUCTIONS**

Planned Permanency Agreement

**REFERENCE DOCUMENTS AND RESOURCES**

N/A

**RELATED STATUTE**

N/A

**ADMINISTRATIVE RULE**

N/A

**COUNCIL ON ACCREDITATION (COA) STANDARDS**

N/A

**CHILD AND FAMILY SERVICES REVIEW (CFSR)**

N/A

**PROTECTIVE FACTORS**

Parental Resilience-N/A  
Social Connections-N/A  
Knowledge of Parenting and Child Development-N/A  
Concrete Support in Times of Need-N/A  
Social and Emotional Competence of Children-N/A

**FACES REQUIREMENTS**

N/A