

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

April 28, 2010

What's Inside:
Introduction of
\$30 Plus 1/3
Disregard for
Child Assistance
Program.

MEMORANDUM

TO: ALL REGIONAL AND COUNTY CD AND FSD STAFF

FROM: PAULA NEESE, DIRECTOR
CHILDREN'S DIVISION
ALYSON CAMPBELL, DIRECTOR
FAMILY SUPPORT DIVISION

SUBJECT: \$30 PLUS 1/3 DISREGARD FOR CHILD CARE ASSISTANCE

REFERENCE: CHILDREN'S DIVISION
FAMILY SUPPORT DIVISION

The purpose of this memorandum is to introduce the \$30 plus 1/3 disregard for child care assistance applicants and recipients participating in the Dislocated Worker (DW) Program and/or the Adult Worker (AW) Program sponsored by the Workforce Investment Act (WIA) through the Division of Workforce Development (DWD). This disregard is made possible with funds from the American Recovery Reinvestment Act (ARRA) and is allowed while ARRA funding is available or until June 30, 2011, whichever occurs first.

The \$30 plus 1/3 disregard is allowed as long as the individual is participating in either the DW or AW Program. The \$30 Plus 1/3 Disregard will be applied to an individual's total gross earned income, minus overhead expenses of producing self employment income, prior to deducting the medical insurance premium(s). If more than one person in the Eligibility Unit (EU) is participating in the DW or AW Program and has earned income, the disregard will be applied to each person's gross earned income minus overhead expenses of producing self employment income. If the individual terminates participation in the DW or the AW Program, DWD will notify FAMIS electronically.

SYSTEM CHANGES

The weekend of May 1, 2010, a DWD file of all participants in the DW and/or AW programs was loaded into FAMIS. The Social Security Numbers (SSN's) on this file were matched with active child care recipients with open Earned Income sources. Eligibility Determinations were run to allow the \$30 + 1/3 disregard for the individual's earned income. DWD will send a file to FAMIS each week night (including holidays) with

all the changes in participation in the DW and AW Programs. Any individual receiving the \$30 + 1/3 disregard for Child Care who terminates participation in one of the DWD qualifying programs will have an Eligibility Determination run in FAMIS to remove the disregard. Any individual receiving Child Care Assistance who begins participation in a DWD qualifying program will have an Eligibility Determination run in FAMIS to include the disregard in the EU's Child Care budget.

A CC ARRA participation flag has been added to the Select Income (SELINC – FMX2) screen. This flag indicates whether or not the individual is currently participating in either the DW or AW program through DWD.

A line has been added to the Child Care Budget Summary (CCBUDSUM – FM3T) screen to display the amount of earnings that were disregarded for the budget month – “EI Disregard”. This amount is calculated by starting with the individual's gross earned income, subtracting any overhead expenses of producing the income, subtracting \$30, dividing by three (3), then adding \$30. If more than one individual is eligible for the disregard, each individual's disregard is calculated separately and the disregards are added together and displayed on the Budget Summary.

An “ARRA EI Dsrgrd” field has been added to the Child Care Income Summary (INCSUMM – FM33) screen. A “Y” or “N” is displayed next to each open income source to indicate whether or not the \$30 + 1/3 income disregard was applied to the income source for that budget month (if the income is not excluded or zero). This flag will display as “Y” for all open earned income sources for the DWD eligible individual, even if the earned income is excluded or is zero.

The budget summary paragraph on the FA 150 & FA 155 has changed for all Child Care Assistance notices. The “Earnings Disregard” field has been added to this paragraph to indicate the amount of earnings that were disregarded in the EU's budget. This field will display in the budget summary on all child care notices that produce this paragraph, regardless of whether anyone in the EU is receiving a \$30 + 1/3 disregard.

The following paragraph has been added to the FA 150 & FA 510 and will be displayed when the \$30 + 1/3 disregard is first applied to an individual in an EU and any notice that is produced while an individual in an EU is receiving this disregard. If two (2) individuals in an EU are receiving the disregard, the paragraph will be generated twice:

“According to our records from the Division of Workforce Development (DWD), **&&EUM NAME&&** is currently participating in either the Adult Worker Program or the Dislocated Worker Program. Because **&&EUM NAME&&** is participating in one or both of these DWD programs, we are disregarding a portion of this individual's income. This income disregard is a part of the American Recovery & Reinvestment Act (ARRA) and will continue until we are notified by DWD that **&&EUM NAME&&** is no longer participating in one of the above programs or until the ARRA funding ends, whichever is sooner.”

The following paragraph has been added to the FA 150 & FA 510 and will be produced when the \$30 + 1/3 disregard is removed from an individual in the EU. If two (2) individuals in an EU have the \$30 + 1/3 disregard removed, the paragraph will be generated twice:

“We are no longer allowing the income disregard for **&&EUM NAME&&** because this individual either no longer has the eligible income or because we received information from the Division of Workforce Development (DWD) that this individual is no longer participating in either the Adult Worker Program or Dislocated Worker program.”

NECESSARY ACTION:	
<ol style="list-style-type: none"> 1. Review this memorandum with all Children’s Division and Family Support Division staff. 2. All questions should be cleared through normal supervisory channels and directed to: 	
PDS CONTACT: Joyce Koerner 573-526-9587 Joyce.A.Koerner@dss.mo.gov	PROGRAM MANAGER: Alicia Jenkins 573-751-6793 Alicia.Jenkins@dss.mo.gov
CHILD CARE MANUAL REVISIONS	
1210.025.20 \$30 PLUS 1/3 DISREGARD	
FORMS AND INSTRUCTIONS N/A	
REFERENCE DOCUMENTS and RESOURCES N/A	
RELATED STATUTE N/A	
ADMINISTRATIVE RULE N/A	
COUNCIL ON ACCREDITATION (COA) STANDARDS N/A	
CHILD AND FAMILY SERVICES REVIEW (CFSR) N/A	
PROTECTIVE FACTORS Parental Resilience – Yes Social Connections – Yes Knowledge of Parenting and Child Development – N/A Concrete Support in Times of Need – YES Social and Emotional Competence of Children – N/A	
FACES REQUIREMENTS N/A	