

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

August 2, 2010

M E M O R A N D U M

What's Inside:

FAMIS/FACE
INTERFACE CHILD
CARE
AUTHORIZATION
TRAINING

TO: ALL REGIONAL AND COUNTY CD STAFF

FROM: PAULA NEESE, DIRECTOR
CHILDREN'S DIVISION

SUBJECT: FAMIS/FACES AUTHORIZATION TRAINING

DISCUSSION:

The purpose of this memorandum is to inform staff that online training is available for completion for the FAMIS/FACES Child Care Interface System. Staff is to complete the Authorization Training prior to entering child care authorizations into the FAMIS/FACES Child Care Interface System. Staff will have an opportunity to enter authorizations at the end of the training.

If you would like to schedule an in-depth training on the child care authorization process for your area, as a part of the post implementation process, please contact the Child Care Subsidy Unit Manager, Alicia Jenkins at (573) 751-6793.

NECESSARY ACTION

1. Review this memorandum with all Children's Division staff.
2. All questions should be cleared through normal supervisory channels and directed to:

PDS CONTACT**PROGRAM MANAGER**

Alicia Jenkins
573-751-6793
Alicia.Jenkins@dss.mo.gov

CHILD CARE MANUAL REVISIONS

N/A

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| FORMS AND INSTRUCTIONS N/A |
| REFERENCE DOCUMENTS AND RESOURCES FAMIS/FACES INTERFACE TRAINING |
| RELATED STATUTE N/A |
| ADMINISTRATIVE RULE N/A |
| COUNCIL ON ACCREDITATION (COA) STANDARDS N/A |
| CHILD AND FAMILY SERVICES REVIEW (CFSR) N/A |
| PROTECTIVE FACTORS (Link applicable factors and enter N/A if not applicable.) Parental Resilience - N/A Social Connections - N/A Knowledge of Parenting and Child Development- N/A Concrete Support in Times of Need - Yes Social and Emotional Competence of Children - N/A |
| FACES REQUIREMENTS N/A |