

## DEPARTMENT OF SOCIAL SERVICES

## CHILDREN'S DIVISION

P. O. BOX 88

JEFFERSON CITY, MISSOURI

September 16, 2010

## M E M O R A N D U M

<b>What's Inside:</b> Distribution of Child Development Wheels
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TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS, AND  
CHILDREN'S DIVISION STAFF

FROM: PAULA NEESE, DIRECTOR

SUBJECT: DISTRIBUTION OF CHILD DEVELOPMENT WHEELS

## DISCUSSION:

Memo [CD10-33](#) dated April 8, 2010 introduced Child Development Wheels to Children's Division staff. Because of the success staff has using the wheels as a teaching tool helping parents to understand the developmental stages and needs of their children, additional Child Development Wheels are now available. It is our intent to keep a supply of the wheels in stock for continued use.

Distribution of the Child Development Wheels is based on a formula, as outlined in [CD10-33](#). The wheels are to be used with active Intensive In-Home and Family-Centered Services cases.

Because the wheels are made available through Parent Link, staff has mistakenly tried to get a supply by directly contacting Parent Link. Parent Link does not keep a supply of the wheels in stock. Staff is instructed to contact the PDS listed below when a new supply is needed.

**NECESSARY ACTION**

1. Review this memorandum with all Children's Division staff.
2. All questions should be cleared through normal supervisory channels and directed to:

**PDS CONTACT**

Toni Sutherland  
573-526-9587  
[Toni.Sutherland@dss.mo.gov](mailto:Toni.Sutherland@dss.mo.gov)

**PROGRAM MANAGER**

Cindy Reese  
573-751-6793  
[Cindy.A.Reese@dss.mo.gov](mailto:Cindy.A.Reese@dss.mo.gov)

**CHILD WELFARE MANUAL REVISIONS**

N/A

<b>FORMS AND INSTRUCTIONS</b> N/A
<b>REFERENCE DOCUMENTS AND RESOURCES</b> N/A
<b>RELATED STATUTE</b> N/A
<b>ADMINISTRATIVE RULE</b> N/A
<b>COUNCIL ON ACCREDITATION (COA) STANDARDS</b> N/A
<b>CHILD AND FAMILY SERVICES REVIEW (CFSR)</b> N/A
<b>PROTECTIVE FACTORS</b> Parental Resilience Knowledge of Parenting and Child Development Social and Emotional Competence of Children
<b>FACES REQUIREMENTS</b> N/A