

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

December 15, 2011

MEMORANDUM

**TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND
ALL CHILDREN'S DIVISION STAFF**

FROM: CANDACE A. SHIVELY, DIRECTOR

SUBJECT: FACES MONTHLY NEWSLETTER- NOVEMBER EDITION

DISCUSSION:

Attached please find the monthly FACES newsletter, [FACES Future, Fixes and Finds](#). This month's newsletter contains such topics as:

- Tips for FACES
- How to Re-Open a Case Closed in Error
- [Case Management & IV-E Eligibility: Data Accuracy](#)
- EAS – Emergency Assistance Service information

Also included is how to review a Vendor Specific Payments. Please feel free to submit any topic suggestions for the FACES newsletter to CD.ASKFACES@DSS.MO.GOV.

If you have any questions regarding the information in the FACES Newsletter, please contact the FACES Help Desk at 1-800-392-8725, option #3.

CS/RD

[attachment](#)