

DEPARTMENT OF SOCIAL SERVICES

CHILDREN'S DIVISION

P.O. BOX 88

JEFFERSON CITY, MISSOURI

February 1, 2012

MEMORANDUM

TO: REGIONAL EXECUTIVE STAFF, CIRCUIT MANAGERS AND
ALL CHILDREN'S DIVISION STAFF

FROM: CANDACE A. SHIVELY, DIRECTOR

SUBJECT: FACES MONTHLY NEWSLETTER- JANUARY EDITION

DISCUSSION:

Attached please find the monthly FACES newsletter, [FACES Future, Fixes and Finds](#). This month's newsletter contains such topics as:

- How to locate a missing contact
- Documenting an Individual's Race
- KHU/RHU to KHO/RHO Placement Changes
- Dear ASK FACES

Please feel free to submit any topic suggestions for the FACES newsletter to CD.ASKFACES@DSS.MO.GOV.

If you have any questions regarding the information in the FACES Newsletter, please contact the FACES Help Desk at 1-800-392-8725, option #3.

CS/RD

[Attachment](#)